

Re: Messages & Communications Doc. No. 38GL-25-0353 through 0358.

From: Guam Legislature Clerks <clerks@guamlegislature.gov>  
 Date: Fri 3/28/2025 8:49 AM  
 To: committeeonrules@guamlegislature.gov <committeeonrules@guamlegislature.gov>

Håfa Adai,  
 Received, and thank you.



**Elijah Untalan**  
**Clerks Office**  
*I Mina'trentai Ocho na Liheslaturan Guåhan*  
 Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910  
 Voice: (671) 472-3465/3460 Fax: (671) 472-3524  
[clerks@guamlegislature.gov](mailto:clerks@guamlegislature.gov)  
 This message contains information which is confidential and privileged. Unless you are the intended recipient (or authorized to receive for the intended recipient), any unauthorized review, use, disclosure or distribution is strictly prohibited. If you have received this message in error, please contact the sender at [clerks@guamlegislature.gov](mailto:clerks@guamlegislature.gov) and destroy all copies of the message.  
 Thank you

From: committeeonrules@guamlegislature.gov <committeeonrules@guamlegislature.gov>  
 Sent: Friday, March 28, 2025 8:34 AM  
 To: 'Guam Legislature Clerks' <clerks@guamlegislature.gov>  
 Cc: 'Speaker Frank Blas Jr.' <speakerblas@guamlegislature.gov>  
 Subject: Messages & Communications Doc. No. 38GL-25-0353 through 0358.

Håfa Adai Clerk's Office,

Please see attached, **Messages & Communications Doc. No. 38GL-25-0353 through 0358** for processing:

✓	38GL-25-0353	Department of Public Health and Social Services	Prior Years Obligation to pay Guam Waterworks Authority in the total amount of \$111.20*
✓	38GL-25-0354	Guam Board of Accountancy	FY2025 Financial Statement for the month of February 2025; and Board Meeting Packet for March 20, 2025*
✓	38GL-25-0355	Department of Public Health and Social Services	Prior Years Obligation to pay Xerox Corporation in the total amount of \$6,926.20*
✓	38GL-25-0356	Guam Regional Transit Authority	Prior Years Obligation to pay Xerox Corporation in the total amount of \$5,268.78*
✓	38GL-25-0357	Guam Environmental Protection Agency	FY2025 2nd Quarter Board of Directors Quarterly Record for Regular Meetings.
✓	38GL-25-0358	The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors (PEALS)	FY 2023 Citizen Centric Report*

Kindly reply to this email.



*Si Yu'os ma'åse',*  
**Marie Crisostomo**  
 Committee on Rules Assistant  
**COMMITTEE ON RULES**  
 Vice Speaker V. Anthony Ada, Chairperson  
*I Mina'trentai Ocho Na Liheslaturan Guåhan*  
 38<sup>th</sup> Guam Legislature

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## Messages and Communications for 38GL-25-0356\*

2 messages

**Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov>

Thu, Mar 27, 2025 at 11:43 AM

To: committeeonrules@guamlegislature.gov, Office Senator Bri <office.senatorbri@guamlegislature.gov>

*Hafa Adai,*

Please see attached M&C Doc. No. 38GL-25-0356

38GL-25-0356	Guam Regional Transit Authority	Prior Years Obligation to pay Xerox Corporation in the total amount of \$5,268.78*
--------------	---------------------------------	------------------------------------------------------------------------------------

*Si Yu'os Ma'ase',*

*Bernice Rivera*

Administrative Assistant



### Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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----- Forwarded message -----

From: **Danielle Garcia** <danielle.garcia@grta.guam.gov>

Date: Thu, Mar 27, 2025 at 9:59 AM

Subject: GRTA Payment Authorization Request Letter

To: <speakerblas@guamlegislature.gov>

Cc: <joann.camacho@guamlegislature.gov>, Edward Crisostomo <edward.crisostomo@grta.guam.gov>, Teresa Cruz

<teresa.cruz@grta.guam.gov>, Tim Aguon <tim.aguon@grta.guam.gov>

Buenas yan Hafa Adai Speaker Blas,

Attached is a letter of request for payment authorization for your review and consideration for prior year obligations for one of our vendors, XEROX Corporation, who provides us with two (2) copier machines for our agency. All supporting documents are attached as well.

Should you have any questions or concerns please feel free to contact me.

*Si Yu'os ma'ase',*

**Danielle Salas Garcia**

Customer Service Supervisor

Email: [danielle.garcia@grta.guam.gov](mailto:danielle.garcia@grta.guam.gov)

Telephone: 475-4686

Fax: 475-4600


Dispatch: 647-RIDE

website: [grta.guam.gov](http://grta.guam.gov)

**CONFIDENTIALITY STATEMENT:** This message is from Guam Regional Transit Authority and contains information that is privileged and is solely for the use of the intended recipient. If you are not the intended recipient, any review, disclosure, copying, distribution, or use of the contents of this message is strictly prohibited. If you have received this transmission in error, please destroy it immediately.

2 attachments

 **PYO - XEROX LETTER TO SPEAKER.pdf**  
470K

 **38GL-25-0356.pdf**  
1108K

committeeonrules@guamlegislature.gov <committeeonrules@guamlegislature.gov>  
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Thu, Mar 27, 2025 at 3:03 PM

*Håfa Adai!*

Received and thank you.



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

*I Mina'trentai Ocho Na Liheslaturan Guåhan*

*38<sup>th</sup> Guam Legislature*

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**From:** Speaker Frank Blas Jr. <[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)>  
**Sent:** Thursday, March 27, 2025 11:43 AM  
**To:** [committeeonrules@guamlegislature.gov](mailto:committeeonrules@guamlegislature.gov); Office Senator Bri <[office.senatorbri@guamlegislature.gov](mailto:office.senatorbri@guamlegislature.gov)>  
**Subject:** Messages and Communications for 38GL-25-0356\*

*Hafa Adåi,*

Please see attached M&C Doc. No. 38GL-25-0356

38GL-25-0356	Guam Regional Transit Authority	Prior Years Obligation to pay Xerox Corporation
--------------	------------------------------------------	-------------------------------------------------------------

		in the total amount of \$5,268.78*
--	--	------------------------------------

*Si Yu'os Ma'åse',*

*Bernice Rivera*

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**

**I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature**

**Guam Congress Building, 163 Chalan Santo Papa, Hagatña**

**(671)969-6456**  
[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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image001.png  
73K



Speaker Frank Blas Jr. &lt;speakerblas@guamlegislature.gov&gt;

**GRTA Payment Authorization Request Letter**

2 messages

**Danielle Garcia** <danielle.garcia@grta.guam.gov>

Thu, Mar 27, 2025 at 9:58 AM

To: speakerblas@guamlegislature.gov

Cc: joann.camacho@guamlegislature.gov, Edward Crisostomo &lt;edward.crisostomo@grta.guam.gov&gt;, Teresa Cruz &lt;teresa.cruz@grta.guam.gov&gt;, Tim Aguon &lt;tim.aguon@grta.guam.gov&gt;

Buenas yan Hafa Adai Speaker Blas,

Attached is a letter of request for payment authorization for your review and consideration for prior year obligations for one of our vendors, XEROX Corporation, who provides us with two (2) copier machines for our agency. All supporting documents are attached as well.

Should you have any questions or concerns please feel free to contact me.

Si Yu'os ma'åse',

**Danielle Salas Garcia**

Customer Service Supervisor

Email: [danielle.garcia@grta.guam.gov](mailto:danielle.garcia@grta.guam.gov)

Telephone: 475-4686

Fax: 475-4600

Dispatch: 647-RIDE

website: [grta.guam.gov](http://grta.guam.gov)Doc Type: 38GL-25-0356  
OFFICE OF THE SPEAKER

FRANK F. BLAS, JR.

Mar 27, 2025

Time: 9:58 AM

Received:

**CONFIDENTIALITY STATEMENT:** This message is from Guam Regional Transit Authority and contains information that is privileged and is solely for the use of the intended recipient. If you are not the intended recipient, any review, disclosure, copying, distribution, or use of the contents of this message is strictly prohibited. If you have received this transmission in error, please destroy it immediately.

**PYO - XEROX LETTER TO SPEAKER.pdf**

470K

**Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov>

Thu, Mar 27, 2025 at 10:15 AM

To: Danielle Garcia &lt;danielle.garcia@grta.guam.gov&gt;

Cc: joann.camacho@guamlegislature.gov, Edward Crisostomo &lt;edward.crisostomo@grta.guam.gov&gt;, Teresa Cruz &lt;teresa.cruz@grta.guam.gov&gt;, Tim Aguon &lt;tim.aguon@grta.guam.gov&gt;

Hafa Adai,

Confirming receipt.

Si Yu'os Ma'åse'

**Bernice Rivera**

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456  
[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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[Quoted text hidden]



# GUAM REGIONAL TRANSIT AUTHORITY

## GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor  
Joshua F. Tenorio, Lieutenant Governor  
Pierre "Tim" Aguon, Interim Executive Manager



March 26, 2025

**Frank F. Blas Jr.**

Speaker, 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatna, Guam 96910

T: (671)969-6456/0628 Email: [speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

**From:** Pierre "Tim" Aguon  
Interim Executive Manager, Guam Regional Transit Authority

**Subject:** Authorization for Payment of Prior Year Obligations

*Buenas yan Hafa Adai Speaker Blas,*

The Guam Regional Transit Authority (GRTA) is requesting for the use of current local funds to pay off prior year obligations for XEROX Corporation. PO#P236A00564 was processed but for reasons unknown, the PO was requested for only 6 months covering from October 2022 through March 2023. Invoices were requested starting April 2023 so that payments via Direct Payment request can be made to avoid any outstanding balances. However, the vendor claimed they were unable to provide invoices because account was "on-hold" due to the expiration of the PO in March. We were still able to use the copier for the duration of FY2023.

Once FY2024 approached, we submitted a requisition for copier services which was approved. Vendor received the new PO and it was only then that an invoice was provided for services from April 2023 through September 2023. This balance now fell under "prior year obligations". After reconciling our vendor records and invoices, it was determined that the amount on invoice#020077287 of \$4,589.92 and invoice#020537660 of \$678.86 was true and correct.

In the effort to clear our outstanding obligations, the amount of \$5,268.78 dollars is requested to pay off all outstanding invoices.

Management and staff are working diligently to continue to improve our accounting processes and procedures within the agency while maintaining a great working relationship with our respective vendors.

We appreciate your continuing support to the Guam Regional Transit Authority and our mission.

Your favorable consideration of this request is greatly appreciated.

*Si Yu'os Ma'ase,*

**Pierre "Tim" Aguon**

GRTA Interim Executive Manager



**38GL-25-0356**  
Messages and Communications

**RECEIVED**  
COMMITTEE ON RULES  
March 27, 2025

11:43 a.m.

*Marie Crisostomo*

Please Direct Inquiries To:

Page 1 of 2

**xerox**

XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501  
Telephone: 888-339-7887

Invoice Date: 11/03/2023  
Due Date: 12/03/2023  
Customer Reference: CCD6713000703  
Contract Number: GSA # GS-03F-137DA

Purchase Order Number:

Invoice Number:  
020077287

Customer Number:  
726338205

Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

TO ORDER SUPPLIES CALL 1-800-822-2200 OR LOGON TO WWW.XEROX.COM/SUPPLIES

## INVOICE DETAIL

Model Number: C8155HG

Order Date: //

Serial Number: EHQ603155

Install Date: //

Equipment/Maintenance Charge 04/01/2023 TO 09/30/2023 \$ 2,596.50

Total Meter Adjustment Charge 03/29/2023 TO 09/30/2023 \$ 1,993.42

Meter Usage	Beginning Read	Ending Read	Usage
1st Meter Read	33809	40875	0
2nd Meter Read	29914	64379	22398
Meter Charge	Quantity	Rate	Total
Net Billable Prints - 1	0	.0089	\$ 0.00
Net Billable Prints - 2	22398	.089	\$ 1,993.42

## Accessories

## Serial Number / Model Number

BRFB-81	\$ 0.00
C8155HG	\$ 0.00
FAX-1LINE	\$ 0.00
STPLKIT81	\$ 0.00

## XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

When paying by mail  
send payment to:

XEROX CORPORATION  
P.O. BOX 7405  
PASADENA, CA 91109-7405



Please check here if your "Bill To" address or "Ship To / Installed At" location has changed and provide updates on reverse side.

CN: 726338205

INV #: 020077287

INV DATE: 11/03/2023

EIPP

Invoice Amount

\$ 4,589.92

202100008070060 0200772871 0304589922 272633820582



Please Direct Inquiries To:

Page 2 of 2



XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501  
Telephone: 888-339-7887

Invoice Date: 11/03/2023  
Customer Reference: CCD6713000703  
Due Date: 12/03/2023  
Contract Number: GSA # GS-03F-137DA

Purchase Order Number:  
Invoice Number: 020077287  
Customer Number: 726338205

Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

TO ORDER SUPPLIES CALL 1-800-822-2200 OR LOGON TO WWW.XEROX.COM/SUPPLIES

INVOICE DETAIL

Remarks:

RYYQYD 231101  
M2 = 12067.  
ALLOWANCE USED M1 = 60333,  
M1 = 40875, M2 = 64379.  
33809, M2 = 29914 TO 09/30/23  
AND METERS FROM 03/29/23 M1 =  
WITH A MONTHLY PAYMENT OF \$432.75  
BASE FROM 04/01/23 TO 09/30/23  
PROCESSING MANUAL BILLING FO 1  
DIRECT PAYMENT

Subtotal: \$ 4,589.92  
Invoice Total: \$ 4,589.92  
Payments Made: \$ 0.00  
Total Amount Due: \$ 4,589.92

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

When paying by mail  
send payment to:

XEROX CORPORATION  
P.O. BOX 7405  
PASADENA, CA 91109-7405



Please check here if your "Bill To" address or "Ship To / Installed At" location has changed and provide updates on reverse side.

CN: 726338205 INV #: 020077287 INV DATE: 11/03/2023 EIPP

Invoice Amount

\$ 4,589.92

202100008070060 0200772871 0304589922 272633820582



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No. P236A00564**

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC

FOB	* AIR FREIGHT TEL CONTACT	SHIP VIA	DATE 10/19/2022	JOB ORDER NO. 997721110230	OBJCL 230
INCIDENT SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> XEROX CORPORATION 137 MURRAY BLVD. HAGATNA, GU 96910  Telephone: 671 477-9456 Fax: 671 472-3844 Email: NAOREMIT@XEROX.COM	<b>VENDOR</b> X0012204	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GUAM REGIONAL TRANSIT AUTHORITY C/O DEPT. OF ADMINISTRATION P.O. BOX 884 HAGATNA, GU 96932-0000  PUBLIC TRANSPORTATION - FTA 21	
	<b>AUTHORITY</b> 3121	** INVITATION NO		** CONTRACT NO	TIME FOR DELIVERY 09/30/2023

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	GSA-044-21 ITEM 3.0/3.1 (F) COVERS 6 TO 11 MOS OF A 60 MONTH OPERATING LEASE AGREEMENT FOR THE EQUIPMENT CITED BELOW TO BE BILLED AT \$432.75/MO. TO INCLUDE MAINTENANCE AND ALL SUPPLIES INCLUDING STAPLES EXCEPT PAPER. INCLUDES 10,000 BLACK AND 2,000 COLOR PRINT ALLOWANCE PER MONTH. EACH EXCESS BLACK PRINT BILLED AT \$.0089 AND EACH EXCESS COLOR PRINT BILLED AT \$.0890. XEROX MODEL C8155HG WITH ACCESSORIES AS FOLLOWS: 1 LINE FAX BR BOOKLET MAKER - 2/3 HP CONVENIENCE STAPLER CUSTOMER EDUCATION NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9)(a) OF THE GAR.	6	MOS	432.750	2596.50	Q239977003	

**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION:  
GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.  
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION  
D. \*\* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.  
E. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER  
IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL

INSERT CLARITIES AND RETURN  
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER  
INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES  
MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.  
SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT  
AUTHORIZATION  
PAYMENT  
ENCLOSED ☐

SIGNATURE

*Claudia S. Acfalle*

Claudia S. Acfalle

Chief Procurement Officer

NAME

TITLE



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P236A00564

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC

FOB	AIR FREIGHT TEL CONTACT	SHIP VIA	DATE 10/19/2022	JOB ORDER NO 997721110230	OBJCL 230
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

**V  
E  
N  
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O  
R**

**TO:**

XEROX CORPORATION  
137 MURRAY BLVD.  
HAGATNA, GU 96910

Telephone: 671 477-9456 Fax: 671 472-3844  
Email: NAOREMIT@XEROX.COM

**VENDOR**

X0012204

**S  
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O**

CONSIGNEE, DESTINATION & MARKING

GUAM REGIONAL TRANSIT AUTHORITY  
C/O DEPT. OF ADMINISTRATION  
P.O. BOX 984  
HAGATNA, GU 96932-0000

PUBLIC TRANSPORTATION - FTA 21

AUTHORITY 3121	INVITATION NO	CONTRACT NO	TIME FOR DELIVERY 09/30/2023	EXPIRING	DISCOUNT TERMS
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ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>ANALYST SERVICES</p> <p>PERIOD SHALL BEGIN UPON INSTALLATION AND CONTINUE TO LEASE EXPIRATION 60 MONTHS THEREAFTER. OCT TO MAR 2023 PRICING AND TERMS BASED SOLELY ON US FEDERAL GSA CONTRACT NO. GS-03F-137DA WITH TCC SCHEDULE AS ATTACHED</p> <p>INVOICES MAY BE SENT TO: GUAM REGIONAL TRANSIT AUTH P.O. BOX 2896 HAGATNA, GUAM 96932 DELIVERY SHALL BE MADE TO: 542 NORTH MARINE CORPS DRIVE 2ND FLOOR, B BUILDING, ADMIN OFFICE, TAMUNING, GU 96913</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9)(a) OF THE GAR.</p>						

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- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION,  
GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION
- D. \*\* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID
- E. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

XXXXXXXXXXXX

**A. DO NOT FILL THIS ORDER  
IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL**

INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT

**↑ TOTAL ↑**

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER  
INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES  
MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.  
SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT  
AUTHORIZATION  
PAYMENT  
ENCLOSED ☐

SIGNATURE

*Claudia P. Acfalle*

Claudia P. Acfalle

Chief Procurement Officer

NAME

TITLE



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P236A00564

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/I,  
CORRESPONDENCE ETC

FOB	AIR FREIGHT TEL CONTACT	SHIP VIA	DATE 10/19/2022	JOB ORDER NO 997721110230	OBJCL 230
MERCHANDISE SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> XEROX CORPORATION 137 MURRAY BLVD. HAGATNA, GU 96910  Telephone: 671 477-9456 Fax: 671 472-3844 Email: NAOREMIT@XEROX.COM	<b>VENDOR</b> X0012204	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GUAM REGIONAL TRANSIT AUTHORITY C/O DEPT. OF ADMINISTRATION P.O. BOX 884 HAGATNA, GU 96932-0000  PUBLIC TRANSPORTATION - FTA 21	
	<b>AUTHORITY</b> 3121	<b>** INVITATION NO</b>		<b>** CONTRACT NO.</b>	<b>TIME FOR DELIVERY</b> 09/30/2023

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	POC: JENNIFER CRUZ CHARLEEN LUJAN DANI GARCIA 475-4686/4616						
2	FUNDING FOR ANTICIPATED PRINT CHARGES	6	MOS	445.000	2670.00		
3	FOR ANY UNFORESEEN EXPENSES BUT NOT LIMITED TO EXCESS PRINT CHARGES, SUPPLIES, MOVES ETC.	1	EA	1000.000	1000.00		
<p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government plus for accordingly. of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9)(a) OF THE GAR.</p>							

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		6266.50	<b>↑ TOTAL ↑</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL</b>  INSERT CHANGES AND REVISIONS TO THIS ORDER FOR AMENDMENT
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCED PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>		
PAGE 3 OF 5				



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FOB	AIR FREIGHT TEL CONTACT	SHIP VIA	DATE 10/19/2022	JOB ORDER NO 997721110230	OBJCL 230
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> XEROX CORPORATION 137 MURRAY BLVD. HAGATNA, GU 96910  Telephone: 671 477-9456 Fax: 671 472-3844 Email: NAOREMIT@XEROX.COM	<b>VENDOR</b> X0012204	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GUAM REGIONAL TRANSIT AUTHORITY C/O DEPT. OF ADMINISTRATION P.O. BOX 984 HAGATNA, GU 96932-0000  PUBLIC TRANSPORTATION - FTA 21	
	<b>AUTHORITY</b> 3121	<b>** INVITATION NO</b>		<b>** CONTRACT NO</b>	<b>TIME FOR DELIVERY</b> 09/30/2023

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
	<ol style="list-style-type: none"><li>Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.</li><li>No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.</li><li>Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.</li><li>Shipments must be identified as "PARTIAL" or "COMPLETE".</li><li>Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.</li><li>In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.</li><li>Overshipments, unless specifically authorized, will not be accepted.</li><li>In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.</li></ol>						

<b>SPECIAL INSTRUCTIONS TO VENDOR</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM	6266.50	<b>↑ TOTAL ↑</b>	<b>▲ DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL</b> ← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT
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<b>CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>	<b>ADVANCED PAYMENT AUTHORIZATION</b> PAYMENT ENCLOSED <input type="checkbox"/>	<b>SIGNATURE</b>  Claudia F. Acfalle NAME	<b>Chief Procurement Officer</b> TITLE
PAGE 4 OF 5			





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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *						
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION			Acknowledgement of receipt			
				NOT an acceptance of P.O.			
	DATE OF RECEIPT OF THIS ORDER			10/26/2022			
	SIGNATURE						
	NAME/TITLE			KARLA MERJILLA			
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED:			SIGNATURE:			
	* * * * *						

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PAGE 5 OF 5		SIGNATURE  Claudia S. Acfalle NAME		Chief Procurement Officer TITLE

Please Direct Inquiries To:

Page 1 of 2

xerox™

XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501  
Telephone: 888-339-7887

Invoice Date: 01/04/2024  
Due Date: 02/04/2024  
Customer Reference: CCD6714754686  
Contract Number: GSA # GS-03F-137DA

Purchase Order Number:  
~~P246A00060~~  
Invoice Number:  
020537660  
Customer Number:  
726338205

## Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

## Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

TO ORDER SUPPLIES CALL 1-800-822-2200 OR LOGON TO WWW.XEROX.COM/SUPPLIES

## INVOICE DETAIL

Model Number: C8155HG  
Serial Number: EHQ603155

OCTOBER 2023

## Base Charge

10/01/2023 TO ~~12/30/2023~~

10/31/2023

~~\$ 1,296.25~~

\$ 432.71

## Total Meter Usage Charge

09/30/2023 TO ~~12/24/2023~~

10/30/2023

~~\$ 738.34~~

\$ 246.11

Meter Usage	Beginning Read	Ending Read	Usage
1st Meter Read	40875	45564	4689
2nd Meter Read	64379	78074	13695
Meter Charge	Quantity	Rate	Total
CPC Allowance Mtr 1	26999		\$ 0.00
CPC Allowance Mtr 2	5399		\$ 0.00
Net Billable Prints - 1	0	.0089	\$ 0.00
Net Billable Prints - 2	8296	.089	<del>\$ 738.34</del>

## Accessories

## Serial Number / Model Number

BRFB-81	\$ 0.00
FAX-1LINE	\$ 0.00
STPLKIT81	\$ 0.00

Subtotal: \$ 2,036.59  
Invoice Total: \$ 2,036.59  
Payments Made: \$ 1,357.73

## XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK

## Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

## Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

When paying by mail  
send payment to:

XEROX CORPORATION  
P.O. BOX 7405  
PASADENA, CA 91109-7405



Please check here if your "Bill To" address or "Ship To / Installed At" location has changed and provide updates on reverse side.

CN: 726338205 INV #: 020537660 INV DATE: 01/04/2024 EIPP

Invoice Amount

\$ 678.86

202100008070060 0205376603 0300678864 272633820584

Customer Information

Invoice

Payment

Please Direct Inquiries To:

Page 2 of 2



XEROX CORPORATION  
PO BOX 660501  
DALLAS TX  
75266-0501  
Telephone: 888-339-7887

Invoice Date: 01/04/2024  
Customer Reference: CCD6714754686  
Due Date: 02/04/2024  
Contract Number: GSA # GS-03F-137DA

Purchase Order Number: P246A00860  
Invoice Number: 020537660  
Customer Number: 726338205

Ship To / Installed At:

GUAM REG TRANS  
AUTH ADMIN OFFICE  
DR FL 2 BLDG B  
542 N MARINE CORPS  
TAMUNING GU  
96913

Bill To:

GUAM REGIONAL  
TRANSIT AUTH.  
PO BOX 2896  
HAGATNA GU  
96932

TO ORDER SUPPLIES CALL 1-800-822-2200 OR LOGON TO WWW.XEROX.COM/SUPPLIES

INVOICE DETAIL

Total Amount Due: \$ 678.86

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