

Re: Messages & Communications Doc. No. 38GL-25-0348 through 0352.

From Guam Legislature Clerks <clerks@guamlegislature.gov>
Date Thu 3/27/2025 2:53 PM
To committeeonrules@guamlegislature.gov <committeeonrules@guamlegislature.gov>

Håfa Adai,
Received, and thank you.



Elijah Untalan
Clerks Office
I Mina'trentai Ocho na Liheslaturan Guåhan
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
Voice: (671) 472-3465/3460 Fax: (671) 472-3524
guamlegislature.gov

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Thank you

From: committeeonrules@guamlegislature.gov <committeeonrules@guamlegislature.gov>
Sent: Thursday, March 27, 2025 10:49 AM
To: 'Guam Legislature Clerks' <clerks@guamlegislature.gov>
Cc: 'Speaker Frank Blas Jr.' <speakerblas@guamlegislature.gov>
Subject: Messages & Communications Doc. No. 38GL-25-0348 through 0352.

Håfa Adai Clerk's Office,

Please see attached, **Messages & Communications Doc. No. 38GL-25-0348 through 0352** for processing:

✓	38GL-25-0348	Guam Community College	Board of Trustees Meeting Packet for March 13, 2025*
✓	38GL-25-0349	Department of Administration	Monthly Cash Balance Report and Bond Fund Balance Report for the month of February 2025*
✓	38GL-25-0350	A.B. Won Pat International Airport Authority	Statement of Revenues and Expenses- February 2025*
✓	38GL-25-0351	A.B. Won Pat International Airport Authority	Small Purchases and Construction for the month of February 2025*
✓	38GL-25-0352	A.B. Won Pat International Airport Authority	Sole Source Procurement/Emergency Procurement- February 2025*

Kindly reply to this email.



Si Yu'os ma'åse',

Marie Crisostomo
Committee on Rules Assistant
COMMITTEE ON RULES
Vice Speaker V. Anthony Ada, Chairperson
I Mina'trentai Ocho Na Liheslaturan Guåhan
38th Guam Legislature

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Messages and Communications for 38GL-25-0348*

2 messages

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>
To: committeeonrules@guamlegislature.gov, Office Senator Bri <office.senatorbri@guamlegislature.gov>

Wed, Mar 26, 2025 at 4:26 PM

Hafa Adai,

Please see attached M&C Doc. No. 38GL-25-0348

38GL-25-0348	Guam Community College	Board of Trustees Meeting Packet for March 13, 2025*
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Si Yu'os Ma'ase',

Bernice Rivera

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**

I Mina'trentai Ocho na Liheslaturan Guahan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

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----- Forwarded message -----

From: <bertha.guerrero@guamcc.edu>

Date: Wed, Mar 26, 2025 at 2:21 PM

Subject: GCC Board Reporting Requirement, March 2025

To: <speakerblas@guamlegislature.gov>

To: The Office of the Speaker
38th Guam Legislature

Hafa Adai Office of the Speaker,

Attached is the official transmittal with attachments relative to the reporting requirement for the Guam Community College Board of Trustees meeting on March 13, 2025.

Kindly acknowledge receipt of this email.

Thank you,

~~~Bertha

Bertha M. Guerrero, Administrative Secretary

Guam Community College

Board of Trustees | Foundation Board of Governors | Guam P.O.S.T. Commission

[bertha.guerrero@guamcc.edu](mailto:bertha.guerrero@guamcc.edu) | [www.guamcc.edu](http://www.guamcc.edu)

Tel. (671)735-5636 | Fax: (671)734-1003

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*E-mail administered by Guam Community College*



*E-mail administered by Guam Community College*

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**3 attachments**

-  **3-13-2025.Reporting Requirement.Speaker.pdf**  
191K
-  **03-13-2025 BOT mtg.signed.pdf**  
1642K
-  **38GL-25-0348.pdf**  
1111K

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**committeeonrules@guamlegislature.gov** <committeeonrules@guamlegislature.gov>  
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Thu, Mar 27, 2025 at 8:49 AM

*Håfa Adai!*

Received and thank you.



*Si Yu'os ma'åse',*

Marie Crisostomo

Committee on Rules Assistant

**COMMITTEE ON RULES**

Vice Speaker V. Anthony Ada, Chairperson

I Mina'trentai Ocho Na Liheslaturan Guåhan

38<sup>th</sup> Guam Legislature

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**From:** Speaker Frank Blas Jr. <[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)>  
**Sent:** Wednesday, March 26, 2025 4:26 PM  
**To:** [committeeonrules@guamlegislature.gov](mailto:committeeonrules@guamlegislature.gov); Office Senator Bri <[office.senatorbri@guamlegislature.gov](mailto:office.senatorbri@guamlegislature.gov)>  
**Subject:** Messages and Communications for 38GL-25-0348\*

Hafa Adái,

Please see attached M&C Doc. No. 38GL-25-0348

|              |                              |                                                                              |
|--------------|------------------------------|------------------------------------------------------------------------------|
| 38GL-25-0348 | Guam<br>Community<br>College | Board<br>of<br>Trustees<br>Meeting<br>Packet<br>for<br>March<br>13,<br>2025* |
|--------------|------------------------------|------------------------------------------------------------------------------|

Si Yu'os Ma'åse',

*Bernice Rivera*

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**

I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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73K



Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

## GCC Board Reporting Requirement, March 2025

2 messages

**bertha.guerrero@guamcc.edu** <bertha.guerrero@guamcc.edu>  
To: speakerblas@guamlegislature.gov

Wed, Mar 26, 2025 at 2:21 PM

**To: The Office of the Speaker**  
**38th Guam Legislature**

Hafa Adai Office of the Speaker,

Attached is the official transmittal with attachments relative to the reporting requirement for the Guam Community College Board of Trustees meeting on Marc 13, 2025.

*Kindly acknowledge receipt of this email.*

*Thank you,*

*~~~Bertha*


Bertha M. Guerrero, Administrative Secretary

Guam Community College

Board of Trustees | Foundation Board of Governors | Guam P.O.S.T. Commission

[bertha.guerrero@guamcc.edu](mailto:bertha.guerrero@guamcc.edu) | [www.guamcc.edu](http://www.guamcc.edu)

Tel. (671)735-5636 | Fax: (671)734-1003

**Doc Type: 38GL-25-0348**  
**OFFICE OF THE SPEAKER**  
**FRANK F. BLAS, JR.**  
**Mar 26, 2025**  
**Time: 2:21 PM**  
**Received:** 

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*E-mail administered by Guam Community College*



*E-mail administered by Guam Community College*

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**2 attachments**

 **3-13-2025.Reporting Requirement.Speaker.pdf**  
191K

 **03-13-2025 BOT mtg.signed.pdf**  
1642K

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**Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov>  
To: bertha.guerrero@guamcc.edu

Wed, Mar 26, 2025 at 3:20 PM

*Hafa Adâi,*

Confirming receipt.

*Bernice Rivera*

Administrative Assistant



**Office of Speaker Frank F. Blas, Jr.**

I Mina'trentai Ocho na Liheslaturan Guáhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

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OFFICE OF THE PRESIDENT  
Mary A.Y. Okada, Ed.D.

March 26, 2025

The Honorable Frank Blas, Jr.  
Speaker, 38th Guam Legislature  
163 Chalan Santo Papa  
Hagåtña, Guam 96910

**Re: Boards & Commissions Reporting Requirements – March 2025**

Dear Speaker Blas:

Transmitted herewith is the reporting requirements for Boards and Commissions pursuant to 5 GCA, Chapter 8, §8113.1 regarding the Guam Community College Board of Trustees meeting of March 13, 2025.

If there are any questions, please contact me at (671)735-5636.

*Senseramente,*

Mary A.Y. Okada, Ed.D.  
President

Attachments



**38GL-25-0348**  
Messages and Communications

**RECEIVED**  
COMMITTEE ON RULES  
March 26, 2025

4:26 p.m.  
*Marie Crisostomo*



**GUAM COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Monthly Meeting – Thursday, March 13, 2025, 12:00 p.m.  
Rm. 112, Learning Resource Center (Library), Building 4000**

**AGENDA**

**I. CALL TO ORDER**

1. Roll Call
2. Recital of Mission Statement  
*Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.*

**II. APPROVAL OF MINUTES**

1. Monthly Meeting of February 7, 2025

**III. COMMUNICATIONS**

**IV. PUBLIC DISCUSSION**

**V. REPORTS**

1. *President's Report:*
  - Financial Status of the College
  - Capital Improvement Projects (CIP)
2. *Monthly Activities Reports:*
  - Student Trustee
  - Faculty Advisory Member
  - Support Staff Advisory Member
  - Board of Trustees Community Outreach Report

**VI. UNFINISHED BUSINESS**

1. Construction Projects Updates
  - Wellness Center
  - Building B
  - Workforce Development Center
  - Culinary Arts & Baking Center
  - Building 2000 Generator
  - Solar Parking & Building D

**VII.           NEW BUSINESS**

1. Academic Calendar (updated)
2. A&E Costs for Building 600
3. Ellucian upgrade to SaaS
4. Approval of Administrators Pay Scale at the 25% percentile
5. President's Travel Request (April 2025)

**VIII.           EXECUTIVE SESSION**

1.       Personnel Matters
2.       Labor Management Relations
3.       Legal Matters

**IX.             ADJOURNMENT**

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Monthly Meeting of February 7, 2025**

**Minutes**

**I. CALL TO ORDER.** The monthly meeting of the GCC Board of Trustees held on February 7, 2025, was called to order at 12:04 p.m., by Chairman Carlo M. Leon Guerrero, in Room 112 located at the Guam Community College Learning Resource Center (Library) in Mangilao, Guam.

**1. Roll Call. Trustees Present:** Mr. Carlo Leon Guerrero, Chairman; Ms. Rose P. Grino, Vice Chairperson; Ms. Yolanda Padrones, Secretary; Frank P. Arriola, member; Ms. Ayda V. Bautista, Student Trustee. Mr. Richard P. Sablan, Member (schedule conflict); Ms. Gina Y Ramos, Treasurer (schedule conflict).

**2. Others in attendance:** Dr. Mary A.Y. Okada, President; Dr. Virginia Tudela, Vice President, Academic Affairs Division; Ms. Clarissa Padua, Vice President, Finance and Administration; Ms. Pilar P. Williams, Dean, TPS; Mr. Gerald Cruz, Associate Dean, TSS; Dr. Julie Ulloa-Heath, Assistant Director, Planning and Development; Ms. Apolline San Nicolas, Chief Human Resources Officer; Mr. John Dela Rosa, Assistant Director, Communications and Promotions; Ms. Simone Bollinger, Faculty Advisory Representative; Attorney Rawlen Mantanona.

**3. Recital of Mission Statement.** Board members recited the Mission Statement: Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

**II. APPROVAL OF MINUTES – January 9, 2025.**

**MOTION**

**IT WAS MOVED BY TRUSTEE ROSE P. GRINO, AND SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE BOARD HEREBY APPROVES THE MEETING MINUTES OF JANUARY 9, 2025, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

**III. COMMUNICATIONS.** None received

**IV. PUBLIC DISCUSSION.** No request.

**V. REPORTS**

**1. President's Report:** President Okada reported on the following:

**Financial Status:** The President provided the Board with a current financial status of the College as follows:

FY2025: As of year-to-date, the College received \$4.8 million constituting about \$4.6 million from the General Fund to support general operations; approximately \$71,000 from the General Fund to support the WICHE scholarship program; and \$100,000 for the POST Commission. The College continues to receive regular allotments from Department of Administration.

Capital Improvement Projects and other activities:

Other activities:

The President reported the following:

The College is exploring the possibility of starting a Maritime Academy program. This would be a program to help high school students enter fields like the Coast Guard or Merchant Marines. The College is also looking into starting a Paralegal program. This program would focus on assisting with legal aspects, particularly for undisputed probate cases,

The College is planning to pilot the Maritime Academy program this summer; it will take several months for the students to get the necessary clearances to participate in the program; drug testing will be emphasized to be done upfront as part of the program requirements; looking to start the Maritime Academy program with a cohort of 16 to 20 students; will conduct an interest inventory with high school students now as part of the preparations for the summer program.

The initial Maritime Academy program will not be college-credited; it will be a 7-day training program, consisting of 7 courses that students will complete over about a week and a half; at the end of the program, students will receive a certificate and certification; for the pilot program, it will be included as part of the College's regular CTE (Career & Technical Education) summer offerings; The purpose of the pilot is to gauge the level of interest and see if students are willing to attend the program.

The summer programs at Guam Community College are not just for public school students, but also for private and non-public school students; in the past, the College received interest and participation from charter schools and private schools for these summer programs and depending on the school, the students can either take the summer programs as electives that transfer back to their high school, or they can earn college credits through the programs.

***BOT - Meeting of February 7, 2025***  
***Page 3 of 10***

The College's employees had the opportunity to attend an opioid overdose response training provided by the Guam Behavioral Health and Wellness Center. This training focused on how to deal with individuals who may be experiencing an opioid overdose especially in situations in classrooms, or are encountered by administrators and staff. This training helped employees how to properly respond and support individuals appropriately.

The College's Spring 2025 enrollment is up compared to previous semesters and does not include the students who will be starting the ADN (Associates Degree in Nursing) program in March 2025. The College has seen significant interests in the ADN program. A more detailed update on the ADN program enrollment will be provided later by the President.

The President acknowledged Dr. Gina Tudela, Dean Pilar, and all the individuals working on the accreditation core inquiries response to include Faculty Senate. That these individuals have put in significant time and effort in providing the additional support and evidence needed for the two core areas under review, which are 1) updating the curriculum; and 2) incorporating the student voice. This will form the basis for the accreditation team's visit on March 4, 2025. The exit report will be provided on March 5, 2025. The College will be sending calendar invites to the Board and the community. An Open Forum will be also scheduled during the Accreditation team's visit.

The President stated that Chairwoman Okada from the Guam Community College Foundation has approved a fundraising schedule of events that was presented to the Foundation Board. The upcoming fundraising activities will include the following: an annual giving campaign; targeted and planned giving initiatives; the College's regular events, such as the Golf Tournament; and other potential new fundraising activities.

After the accreditation visit, the College is planning on launching an Early College initiative in August of this year; the College is also preparing for an upcoming sanitary inspection and the President has requested for the sanitary inspection to begin at the end of April 2025, or early May 2025, to avoid interfering with the Spring semester. The College is doing a lot of work to "clean house" in preparation for this upcoming sanitary inspection.

CIP:

Regarding ongoing campus improvements: The College still needs to put some items out to bid, including replacing a lot of lighting fixtures and tiling for several classrooms; painting has started across the campus; still deciding how to approach the issue of adding screens to the windows, especially for buildings such as Building 2000 that did not have screens in the original design and would be a major project.

***BOT - Meeting of February 7, 2025***  
***Page 4 of 10***

In addition to the campus painting and other facility upgrades, the College is still following up with the insurance company. Adjusters were on campus at the beginning of the week, and the College anticipates updates from them.

Simultaneously with the insurance follow-up, the College is continuing to provide updates to FEMA and once the insurance issues are resolved, the College will then move forward with the FEMA claims process, which are already in motion; the President and Vice Presidents will be doing a walk-through of the campus on February 7, 2025, to identify any other areas that would need to be addressed.

The tiling work in the Student Lounge is expected to be completed this week or next week; the classrooms in Building D are also being refurbished but the College is waiting for an award to be made due to some of the tiles are chipping and loosening. To avoid any potential citations, the College continues to upgrade the campus little by little, based on the funding availability.

**2. Monthly Activities Report.**

**Student Trustee:** Trustee Bautista reported the following:

Jan. 24, 2025, 12pm in the Student Center Training Room 5108, COPSA held their first general membership meeting for the semester. The student board members are very excited for their upcoming events and activities this semester.

Jan. 24, 2025, 2pm, Trustee Bautista attended the BOT Policy Review via Zoom.

Feb. 3, 2025, 11am, in the MPA, Trustee Bautista attended the completion ceremony for the GCC's Environmental Technician Boot Camp I.

**Faculty Advisory Member:** Ms. Simone Bollinger reported the following:

The work to update the Institutional Strategic Master Plan (ISMP) started during the GCC College Assembly during the Fall, thereafter, surveys continued to gather more input. This semester, a group of administrators, a few faculty members, and some staff met to go through a lot of the comments collected from the surveys; a process of reviewing the College's Vision, Mission, and looking at what's working and what needs improvement. This was an intensive few days of brainstorming, going through the process of working collaboratively toward a draft to update the ISMP. The ISMP draft will be pushed forward to other groups for further review and input.

The Resource Planning and Facilities (RPF) Committee reviewed the GCC FY2026 Budget, which is now being presented on the Agenda under New Business. Ms. Bollinger stated that as mentioned by Dr. Okada, the College is working with the DCs regarding the curriculum update and the goal is to ensure everyone is on the same page about what needs to be done and what support can be offered. Ms. Bollinger commented she is looking forward to this implementation.

**Support Staff Advisory Member:** Mr. Kenneth Bautista was not in attendance for today's Board mtg.

**Board of Trustees Community Outreach Report:**

Jan. 24, 2025, 2pm, BOT Policy Review via Zoom: Attended by Trustees Leon Guerrero, Arriola, Sablan and Bautista.

Jan. 28-31, 2025, AACC Workforce Development Institute conference in Coronado, California: Attended by Trustees Leon Guerrero, Arriola, and Padrones.

Feb. 3, 2025, 11am, in the MPA, completion ceremony for the GCC's Environmental Technician Boot Camp I: Attended by Trustee Leon Guerrero and Bautista.

Feb. 4, 2025, 10am via Zoom, FY26 Budget Review: Attended by Trustees Leon Guerrero and Ramos.

At this time, Trustee Padrones mentioned that the Society for Human Resources Management (SHRM) is anticipating inviting Ms. Jennifer Worth from the American Association of Community Colleges (AACC) as a guest speaker on Guam. The President stated that with the timing of Ms. Worth's guest speaker appearance with the SHRM conference in August 2025, the College is anticipating to dovetail her appearance into a College activity. The President further stated that there is an effort to bring a discussion surrounding workforce development as a result of the Micronesian Islands Forum that brings in representatives from the region. This effort would be based on the timing of Ms. Worth's visit.

During the AACC WDI conference in California, Trustees who attended were learning new things including about Artificial Intelligence (AI) and how to translate conversations. The President mentioned Trustee Padrones helped show the Trustees how to translate all the conversations and also put together a draft AI policy. The President also thanked Trustee Padrones in helping to secure a potential guest speaker for an upcoming College Assembly focused on AI.

**VI. UNFINISHED BUSINESS**

**1. Construction Projects Updates.** President Okada reported on the following:

**Wellness Center.**

The U.S. Fish and Wildlife Service requires information on the firm the College will be using that is going to handle the relocation of any threatened species identified on the property for this project. The College is also waiting for them to provide details on the proposed relocation site. Once this information is received by the College, it can submit the application to USDA.

***BOT - Meeting of February 7, 2025***  
***Page 6 of 10***

The President further reported that USDA is standing by to receive the application and that the College is monitoring whether any recent executive orders may prohibit them from moving forward on this project. The College will be meeting with USDA for other options.

Building B. As of February 2025, this project is not yet complete and is currently at 92.31% complete. The College is pending a request for an extension on the timeline, as the completion date was originally December 31, 2024. There is the possibility of conditional occupancy. There is an elevator that has been added as a change order to the project. The scheduled completion date for the elevator is November 6, 2025.

Workforce Development Center (Barrigada property).

This project is currently 75% complete and the completion date is still scheduled for May 31, 2025

Culinary Arts & Baking Center.

This project is 86.91% complete. The roof replacement was completed on January 21, 2025. Currently, work is being done on the framing for the PV system, which was funded through a separate grant. An additional bid has been issued for kitchen equipment that was not purchased as part of the original bid. This is required for occupancy.

Generator for Building 2000.

This project is still 99% complete with a power outage scheduled this weekend with some additional work to be done. The two remaining items needed are the muffler thimble and a blanket that are expected to arrive by February 20, 2025. Anticipate completion by the end of February 2025 as this project has been at 99% complete for several months now.

Solar Parking & Building D:

The College is pending two additional clearances which are from EPA and the Department of Agriculture. The College will make follow up phone calls to these two remaining agencies. Upon receipt of these two clearances, this can be put out to bid. This is a \$2.2 million project.

**VII. NEW BUSINESS.**

**1. FY2026 Budget Request.** The Board was presented with the Guam Community College Fiscal Year 2026 Budget Request for their consideration. This budget request was reviewed by the Resource Planning and Facilities Committee and is now recommended for the Board's approval. The current budget is at \$22,789,566 and the FY2026 Budget Request is \$23,695,909. The two main areas for the increase are the retirement fund contribution for unfunded retirement and the employer's share of health insurance, which are both the medical and dental. These two main areas alone account for approximately \$900,000 of the



difference between the current budget and the proposed FY2026 budget; and the increase in medical insurance premiums for the current year is almost \$600,000.

Trustees recommended the possibility of the College going directly with another health insurance provider, rather than being part of the larger government pool, however, the College would need to do further research to see if they can separate. That this could be a way to maybe reduce the health insurance costs and premiums for the College's employees.

There were further discussions on this and the College will find out what kind of information they can get regarding separating from the government's health insurance pool; and determine if they have the legal authority to do this on their own, or if it would require legislation.

There was also a question from the Board whether the College lost any federal funds with the Executive Orders being issued by the new Administration. The President informed the Board that to date, less than \$30,000 in federal funds was the only amount the College lost in the last month regarding a grant with USAID; the activities were to begin in April 2025; and the College was able to resolve this by terminating the contract, and will be reimbursed for any costs it incurred.

Included as part of the FY2026 Budget Request are the Non-Appropriated Funds and NAF Special Projects Fund. For the record, the Board were previously provided hard copies of the FY2026 Budget Request before today's meeting. A motion was then made, as follows:

#### **MOTION**

**IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE GUAM COMMUNITY COLLEGE BUDGET REQUEST FOR FISCAL YEAR 2026 TO INCLUDE THE NON-APPROPRIATED FUND AND SPECIAL PROJECTS BUDGET IS HEREBY APPROVED, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

The Board thanked the Resource Planning and Facilities Committee for their support in reviewing the FY2026 Budget Request to include Vice President Clarissa Padua for her support as well during this process.

#### **2. Resolution No. GCC 2-2025 (Assignment of Security Roles)**

The Board was presented with Resolution 2-2025, "Assignment of Security Roles for USDA RUS Telecommunications Grant." The President explained that the College received a grant under the United States Department of Agriculture (USDA) Rural Utilities Service (RUS) Distance Learning and Telemedicine Loan and Grant Program (DLT). This is for funding to acquire additional equipment to support IT infrastructure for the College and additional

funding to support Distance Education. This resolution was provided by the USDA and is a requirement in order for the College to execute the DLT grant program. This resolution also requires the College to adhere to the security protocols associated with accessing the USDA's system, as well as the financial reporting and compliance requirements of the grant program. A motion was then made, as follows:

**MOTION**

**IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE BOARD OF TRUSTEES HEREBY ADOPTS RESOLUTION 2-2025, "ASSIGNMENT OF SECURITY ROLES FOR USDA RUS TELECOMMUNICATIONS GRANT." NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

**3. BOT Policy Updates (Series 100: 145~199 & 465).** The Board was presented with a list of policies that were recently reviewed. Copies of the Board of Trustees policies from Series 100: 145-199, to include Policy 465 was provided. After the Board's consideration the following motion was made:

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE ROSE P. GRINO, THAT THE LIST OF BOARD POLICIES REVIEWED AND OR AMENDED HEREIN FROM SERIES 100: 145 TO 199; AND POLICY 465, ARE HEREBY APPROVED, AS FOLLOWS: POLICY 145, IDENTITY SYSTEM MANUAL (VISUAL IDENTITY); POLICY 150, MEDIA RELATIONS; POLICY 155, GCC PROTOCOL GUIDE; POLICY 165, COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) AND THE AMERICANS WITH DISABILITIES ACT AMENDMENTS ACT (ADAAA); POLICY 170, CAMPUS CRIME AND SECURITY; POLICY 172, PANDEMIC RESPONSE PLAN; POLICY 180, RISK CRISIS MANAGEMENT & EMERGENCY PROTOCOL; POLICY 191, DATA BREACH RESPONSE POLICY; POLICY 195, SELECTION AND APPOINTMENT OF GUAM COMMUNITY COLLEGE TRUSTEES; POLICY 196, DIGITAL RESOURCES POLICY; POLICY 197, ONLINE POLICY; POLICY 198, GRANTING OF A POSTHUMOUS DEGREE AT GUAM COMMUNITY COLLEGE; POLICY 199, SOCIAL MEDIA POLICY; AND POLICY 465, EMERITI AT THE GUAM COMMUNITY COLLEGE, WITH CORRECTIONS. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

At this time a motion was also made, as follow:

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE MEETING CONVENE INTO EXECUTIVE SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

At 12:47 p.m., the meeting convened into Executive Session.

**VIII. EXECUTIVE SESSION**

- 1. Personnel Matters**
- 2. Labor Management Relations**
- 3. Legal Matters**

At this time a motion was made, as follow:

**MOTION**

**IT WAS MOVED BY TRUSTEE FRANK P. ARRIOLA, SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE MEETING RECONVENE INTO OPEN SESSION. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

At 1:18 p.m., the meeting reconvened into Open Session.

A motion was then made to accept the President's Report, as follows:

**MOTION**

**IT WAS MOVED BY TRUSTEE ROSE P. GRINO, SECONDED BY TRUSTEE YOLANDA M. PADRONES, THAT THE PRESIDENT'S REPORT BE ACCEPTED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

**IX. ADJOURNMENT.** A motion was made to adjourn the meeting, as follows:

**MOTION**

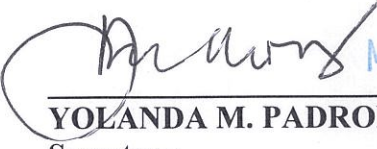
**IT WAS MOVED BY TRUSTEE YOLANDA M. PADRONES, SECONDED BY TRUSTEE FRANK P. ARRIOLA, THAT THE MEETING OF FEBRUARY 7, 2025, IS HEREBY ADJOURNED. NONE OPPOSED, MOTION CARRIED. (Voting: 5 ayes, 0 nays)**

There being no further discussion, the meeting of February 7, 2025, adjourned at 1:19 p.m.


**SUBMITTED BY:**

  
BERTHA M. GUERRERO MAR 13 2025  
Recording Secretary

**ATTESTED BY:**

  
YOLANDA M. PADRONES MAR 13 2025  
Secretary

**APPROVED BY:**

  
CARLO M. LEON GUERRERO MAR 13 2025  
Chairperson

**Guam Community College**  
**FIVE-YEAR ACADEMIC CALENDAR AY2025-AY2026 - AY2029-AY2030**

| FALL TERM                                        | 2025                    | 2026                    | 2027                    | 2028                    | 2029                    |
|--------------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Faculty Start Date                               | 8/11/2025               | 8/10/2026               | 8/9/2027                | 8/14/2028               | 8/13/2029               |
| First Day of Monday-Wednesday Classes            | 8/13/2025               | 8/12/2026               | 8/11/2027               | 8/16/2028               | 8/15/2029               |
| First Day of Tuesday-Thursday Classes            | 8/14/2025               | 8/13/2026               | 8/12/2027               | 8/17/2028               | 8/16/2029               |
| First Day of Friday                              | 8/15/2025               | 8/14/2026               | 8/13/2027               | 8/18/2028               | 8/17/2029               |
| First Day of Saturday Classes                    | 8/16/2025               | 8/15/2026               | 8/14/2027               | 8/19/2028               | 8/18/2029               |
| Labor Day Holiday (Observed)                     | 9/1/2025                | 9/7/2026                | 9/6/2027                | 9/4/2028                | 9/3/2029                |
| All Soul's Day Holiday (Observed)                | 11/3/2025               | 11/2/2026               | 11/2/2027               | 11/2/2028               | 11/2/2029               |
| Veteran's Day Holiday (Observed)                 | 11/11/2025              | 11/11/2026              | 11/11/2027              | 11/10/2028 - 11/11/2028 | 11/12/2029              |
| Thanksgiving Break                               | 11/27/2025 - 11/30/2025 | 11/26/2026 - 11/29/2026 | 11/25/2027 - 11/28/2027 | 11/23/2028 - 11/26/2028 | 11/22/2029 - 11/25/2029 |
| Our Lady of Camarin Day (Observed)               | 12/8/2025               | 12/8/2026               | 12/8/2027               | 12/8/2028               | 12/7/2029 - 12/8/2029   |
| Last Day of Monday-Wednesday Classes             | 12/1/2025               | 12/2/2026               | 11/24/2027              | 11/29/2028              | 12/3/2029               |
| Last Day of Tuesday-Thursday Classes             | 12/2/2025               | 11/24/2026              | 12/2/2027               | 12/5/2028               | 11/29/2029              |
| Last Day of Friday Classes                       | 11/21/2025              | 11/20/2026              | 11/19/2027              | 12/15/2028              | 12/14/2029              |
| Last Day of Saturday Classes                     | 11/22/2025              | 11/21/2026              | 11/20/2027              | 12/9/2028               | 12/1/2029               |
| Grades Due                                       | 12/5/2025               | 12/7/2026               | 12/7/2027               | 12/20/2028              | 12/19/2029              |
| Potential Make-up Days                           | 11/7, 11/14, 11/21      | 11/6, 11/13, 11/20      | 11/5, 11/12, 11/19      | 11/3, 11/17, 12/1       | 11/09, 11/16, 11/30     |
|                                                  |                         |                         |                         |                         |                         |
| SPRING TERM                                      | 2026                    | 2027                    | 2028                    | 2029                    | 2030                    |
| Faculty Start Date                               | 1/5/2026                | 1/4/2027                | 1/3/2028                | 1/8/2029                | 1/7/2030                |
| First Day of Monday-Wednesday Classes            | 1/7/2026                | 1/6/2027                | 1/5/2028                | 1/10/2029               | 1/9/2030                |
| First Day of Tuesday-Thursday Classes            | 1/8/2026                | 1/7/2027                | 1/6/2028                | 1/11/2029               | 1/10/2030               |
| First Day of Friday Classes                      | 1/9/2026                | 1/8/2027                | 1/7/2028                | 1/12/2029               | 1/11/2030               |
| First Day of Saturday Classes                    | 1/10/2026               | 1/9/2027                | 1/8/2028                | 1/13/2029               | 1/12/2030               |
| Martin Luther King Jr. (Observed)                | 1/19/2026               | 1/18/2027               | 1/17/2028               | 1/15/2029               | 1/21/2030               |
| Guam History & Chamoru Heritage Day - (Observed) | 3/2/2026                | 3/1/2027                | 3/6/2028                | 3/5/2029                | 3/4/2030                |
| Spring Break                                     | 3/30/2026 - 4/5/2026    | 3/22/2027 - 3/28/2027   | 4/10/2028 - 4/16/2028   | 3/26/2029 - 4/1/2029    | 4/15/2030 - 4/21/2030   |
| Last Day of Monday-Wednesday Classes             | 5/4/2026                | 5/3/2027                | 5/1/2028                | 5/7/2029                | 5/6/2030                |
| Last Day of Tuesday-Thursday Classes             | 4/28/2026               | 4/27/2027               | 4/25/2028               | 5/1/2029                | 4/30/2030               |
| Last Day of Friday Classes                       | 4/24/2026               | 4/23/2027               | 4/21/2028               | 4/27/2029               | 4/26/2030               |
| Last Day of Saturday Classes                     | 4/25/2026               | 4/24/2027               | 4/22/2028               | 4/28/2029               | 4/27/2030               |
| Grades Due                                       | 5/7/2026                | 5/6/2027                | 5/4/2028                | 5/10/2029               | 5/9/2030                |
| Commencement Exercise                            | 5/15/2026               | 5/14/2027               | 5/12/2028               | 5/18/2029               | 5/17/2030               |
| Memorial Day Holiday (Observed)                  | 5/25/2026               | 5/31/2027               | 5/29/2028               | 5/28/2029               | 5/27/2030               |
| Potential Make-up Days                           | 4/10, 4/17, 4/24        | 4/9, 4/16, 4/23         | 4/7, 4/21, 4/28         | 4/6, 4/13, 4/20         | 04/05, 04/12, 04/26     |
|                                                  |                         |                         |                         |                         |                         |
| SUMMER TERM                                      | 2026                    | 2027                    | 2028                    | 2029                    | 2030                    |
| Faculty Start Date / 1st Day of Classes          | 5/29/2026               | 6/4/2027                | 6/2/2028                | 6/1/2029                | 5/31/2030               |
| Independence Day Holiday (Observed)              | 7/3/2026 - 7/4/2026     | 7/5/2027                | 7/4/2028                | 7/4/2029                | 7/4/2030                |
| Last Day of Classes                              | 7/10/2026               | 7/16/2027               | 7/14/2028               | 7/13/2029               | 7/12/2030               |
| Liberation Day Holiday (Observed)                | 7/21/2026               | 7/21/2027               | 7/21/2028               | 7/20/2029 - 7/21/2029   | 7/22/2030               |
| Grades Due (except Saturday classes)             | 7/15/2026               | 7/22/2027               | 7/19/2028               | 7/18/2029               | 7/17/2030               |
| Potential Make-up Days                           | 6/19, 6/26, 7/10        | 6/18, 6/25, 7/2         | 6/16, 6/23, 6/30        | 6/15, 6/22, 6/29        | 06/14, 06/21, 06/28     |

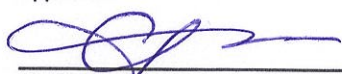
**NOTES:**

- 1) Satellite Program and cross-enrolled classes will follow the official Department of Education schedule for their respective schools. Professional Development Days as outlined in the GDOE Calendar will be utilized as working sessions, as needed.
- 2) Summer Term courses with more than 60 contact hours require additional class sessions.
- 3) Summer Saturday-only classes start the Saturday before the first day of weekday classes.
- 4) This Schedule is subject to change.

**Mission Statement**

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia. (Board of Trustees Policy 100)

Approved:

  
 \_\_\_\_\_  
 Carlo Leon Guerrero,  
 Chairperson  
 Board of Trustees

Date: 3-13-25

**Guam Community College  
Board of Trustees  
Resolution GCC 14-2025**

**AMENDMENT TO THE APPROPRIATION TO FUND  
THE ARCHITECTURAL & ENGINEERING DESIGN FOR  
BUILDING 600 RENOVATION**

**WHEREAS**, under the strategy for island-wide mitigation projects, Guam Community College (“GCC” or “College”) plans to retrofit, harden, and renovate Building 600 to replace its metal roof and walls to a concrete envelope that will mitigate against multiple hazards, seismic and severe winds; and

**WHEREAS**, the renovation of Building 600 is included in the GCC Physical Campus Master Plan (2020-2030); and

**WHEREAS**, GCC plans to pursue a LEED design for Building 600 for environmental sustainability, energy efficient, and resource conservation; and


**WHEREAS**, Building 600 will be accommodating the needs of the Construction Trades Department that is crucial in addressing Guam’s shortage of skilled construction workers on island; and

**WHEREAS**, the College continues to explore funding opportunities to support campus renovations/expansions; and


**WHEREAS**, there are sufficient amounts in the Manpower Development Fund to perform the updated architectural & engineering services in the amount of \$267,881.05.

**NOW, THEREFORE, BE IT RESOLVED**, that the Guam Community College Board of Trustees appropriates the additional amount of \$267,881.05 from the Manpower Development Fund to fund the updated Architectural & Engineering design in support of the renovation of Building 600.

**ADOPTED** the 13 day of March 2025.

  
\_\_\_\_\_  
**CARLO M. LEON GUERRERO**  
Chairperson

**ATTESTED BY:**

  
\_\_\_\_\_  
**YOLANDA M. PADRONES**  
Secretary

**GUAM COMMUNITY COLLEGE**  
**Board of Trustees**  
**Resolution GCC 15-2025**

**REQUEST FOR APPROPRIATION**  
**TO SUPPORT THE COLLEGE'S BANNER SaaS ENTERPRISE MODERNIZATION**

**WHEREAS**, the Guam Community College ("GCC") is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia; and

**WHEREAS**, the College believes that all improvements and expansion of its programs are important for the growth and continued support of academic and career technical programs at GCC for our island and the region; and

**WHEREAS**, GCC Policy 212 and Title 17 Guam Code Annotated §31112, authorizes the Board of Trustees to collect and manage certain non-appropriated funds from sources such as tuition, fees, and other College-generated sources; and

**WHEREAS**, GCC needs to continue to increase enrollment, retention, and program graduation rates by improving academic quality, student learning outcomes and the quality of learning resource materials and facilities, including information technology; and

**WHEREAS**, the current platform for our Enterprise Resource Planning (ERP) System requires the replacement of Ellucian Banner ERP Experience System, Oracle, and Evisions Argos as they will transition from a Banner Managed Cloud environment in the next several months; and

**WHEREAS**, the current system would require the transition to Ellucian Banner ERP Software-As-A-Service (SaaS) System, Ellucian Insights Enterprise Extensibility, Data Connect, and the Intelligent Learning Platform (ILP) as the new cloud software; and

**WHEREAS**, the College would require the funding for the transition software to the new environment to ensure the continued support for the College's Integrated Database; and

**WHEREAS**, funding for the new software and the cost of implementation is \$1,651,437.00 over an eighteen-month period; and

**WHEREAS**, in order to move forward with this project, the College requests an appropriation from the College's non-appropriated funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Guam Community College Board of Trustees appropriates the sum of \$1,651,437.00 from the College's non-appropriated funds for the investment in the transition software; and

**Page 2: GCC Board of Trustees Resolution 15-2025 - Request for Appropriation to Support the College's Banner SaaS Enterprise Modernization**

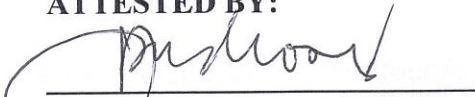
**BE IT FURTHER RESOLVED**, that the GCC BOT authorizes the President to proceed with this project and ensure the continued support of its Integrated Database systems.

**ADOPTED** the 13<sup>th</sup> day of March 2025.



**CARLO M. LEON GUERRERO**  
**Vice Chairperson**

**ATTESTED BY:**



**YOLANDA M. PADRONES**  
**Secretary**



**PRESIDENT'S TRAVEL SCHEDULE**  
**April 2025**

| <b>Conference Title/Sponsor</b>                  | <b>Date</b>             | <b>Location</b>                                 |
|--------------------------------------------------|-------------------------|-------------------------------------------------|
| <b>*Executive Leadership Development Program</b> | <b>April 7-11, 2025</b> | <b>Majuro, Republic of the Marshall Islands</b> |

*Funding Source(s): \*100% ELDP funded*