

From: committeeonrules@guamlegislature.gov
Sent: Thursday, February 6, 2025 4:02 PM
To: clerks@guamlegislature.gov
Cc: 'Speaker Frank Blas Jr.'
Subject: Messages & Communications Doc. No. 38GL-25-0151 through 0166.
Attachments: 2625 COMM Doc. No. 38GL-25-0151.pdf; 2625 COMM Doc. No. 38GL-25-0152.pdf; 2625 COMM Doc. No. 38GL-25-0153.pdf; 2625 COMM Doc. No. 38GL-25-0154.pdf; 2625 COMM Doc. No. 38GL-25-0155.pdf; 2625 COMM Doc. No. 38GL-25-0156.pdf; 2625 COMM Doc. No. 38GL-25-0157.pdf

Håfa Adai Clerk’s Office,

Please see attached, **Messages & Communications Doc. No. 38GL-25-0151 through 0166** for processing:

✓	38GL-25-0151	Office of Public Accountability - Guam	Off-island Notification- from February 3, 2024 to February 14, 2025 and Appointing an Administrator Vincent Duenas* Administrator Designation of Vincent Duenas effective February 3, 2025 to February 14, 2025*
✓	38GL-25-0152	Civil Service Commission	Board Meeting Packet for January 21, 2025*
✓	38GL-25-0153	Civil Service Commission	Board Meeting Packet for January 23, 2025*
✓	38GL-25-0154	Civil Service Commission	Board Meeting Packet for January 28, 2025*
✓	38GL-25-0155	Guam Preservation Trust	FY2025 Travel Report- 1st Quarter* FY2025 1st Quarter Travel Report*
✓	38GL-25-0156	Guam Community College	Board of Trustees Quarterly Attendance Report for the period October, November and December 2024* Board of Trustees Quarterly Attendance Report for October, November and December 2024*
✓	38GL-25-0157	Port Authority of Guam	Board Meeting Packet for January 23, 2025*
✓	38GL-25-0158	Department of Public Health and Social Services	Guam Board of Barbering and Cosmetology Board Meeting Packet for February 3, 2025*
✓	38GL-25-0159	Department of Revenue and Taxation	Prior Years Obligations to pay Data Management Resources, LLC in the total amount of \$5,150.00.*
✓	38GL-25-0160	Guam Community College	FY2025 1st Quarter Travel Report*
✓	38GL-25-0161	Department of Public Health and Social Services	Variance Report from the Guam Department of Education Public Schools for the period of January 01, 2025 to January 31, 2024.* Guam Department of Education (GDOE) Public Schools Variance Report from January 01, 2025 to January 31, 2025.*

✓	38GL-25-0162	Guam Waterworks Authority	Revenues and Expenditures Report (Unaudited) for the period ending November 30, 2024 and December 31, 2024, and FY2025 1st Quarter Travel Expense Report.* Revenues and Expenditures Report (Unaudited) for the period ending November 30, 2024 and December 31, 2024, FY2025 1st Quarter Travel Expense Report.*
✓	38GL-25-0163	Guam Environmental Protection Agency	Board Meeting Packet for January 30, 2025.
✓	38GL-25-0164	Guam Waterworks Authority	FY2025 1st Quarter Staffing Pattern*
✓	38GL-25-0165	Department of Public Health and Social Services	Prior Years Obligations to pay The Guam Daily Post in the total amount of \$224.00*
✓	38GL-25-0166	Department of Youth Affairs	FY2025 1st Quarter Financial Report, Non-Profit Organization Report, Non-Appropriated Fund Report, Staffing Patterns and Prior Year Obligation Report for the period ending December 31, 2024. FY2025 1st Quarter Reports - Financial, Non-Profit Organization, Non-Appropriated Fund, Staffing Pattern and Prior Year Obligation for the period ending December 31, 2024.

Please retrieve Doc. No. 38GL-25-0158 through 0166 from link below:
[Messages & Communications Physical Scanned Copy - Google Drive](#)

Kindly reply to this email.



si Yu'os ma'äse',

Colleen B. Chargualaf
 Committee on Rules Deputy
COMMITTEE ON RULES
 Vice Speaker V. Anthony Ada, Chairperson
I Mina'trentai Ocho Na Liheslaturan Guåhan
 38th Guam Legislature

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Messages and Communications for 38GL-25-0162*

2 messages

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>
To: committeeonrules@guamlegislature.gov, Office Senator Bri <office.senatorbri@guamlegislature.gov>

Wed, Feb 5, 2025 at 12:34 PM

Hafa Adai,

Please see attached M&C Doc. No. 38GL-25-0162

38GL-25-0162	Guam Waterworks Authority	Revenues and Expenditures Report (Unaudited) for the period ending November 30, 2024 and December 31, 2024, and FY2025 1st Quarter Travel Expense Report.*
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Si Yu'os Ma'ase'

Bernice Rivera

Administrative Assistant



Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Lihenslaturan Guåhan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

Guam Legislature (@GuamLegislature) | Twitter

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----- Forwarded message -----

From: **Taling M Taitano** <tmtaitano@guamwaterworks.net>
Date: Tue, Feb 4, 2025 at 7:39 AM
Subject: FW: Guam Waterworks Authority - November-December 2024 Financial Reports (Unaudited)
To: speakerblas@guamlegislature.gov <speakerblas@guamlegislature.gov>

From: sfcalumaya@guamwaterworks.org <sfcalumaya@guamwaterworks.org>
Sent: Monday, February 3, 2025 5:16 PM
Subject: RE: Guam Waterworks Authority - November-December 2024 Financial Reports (Unaudited)

Hafa Adai,

Please see attached GWA's financials for the months of November and December 2024 for submission.

Thank you and let me know if you have questions.

Thank You & Kindest Regards,

Shaine Calumaya

Finance-Accounting Division






Gloria B. Nelson Public Service Building

688 [Route 15, Mangilao, Guam 96913](#)

Tel: (671) 300-6882 | Fax: (671) 646-2594

Email: sfcalumaya@guamwaterworks.org

3 attachments

-  **Revenue and Expenditures Letter to Speaker - Nov-Dec 2024_signed.pdf**
1877K
-  **Revenue and Expenditures Report to Speaker - Nov-Dec 2024.xlsx**
28K
-  **38GL-25-0162.pdf**
1362K

38th Committee On Rules <committeeonrules@guamlegislature.gov>
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Thu, Feb 6, 2025 at 8:58 AM

Håfa Adai!

Received and thank you.



si Yu'os ma'åse',

Colleen B. Chargualaf

Committee on Rules Deputy

COMMITTEE ON RULES

Vice Speaker V. Anthony Ada, Chairperson

I Mina'trentai Ocho Na Liheslaturan Guåhan

38th Guam Legislature

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[Quoted text hidden]



Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

FW: Guam Waterworks Authority - November-December 2024 Financial Reports (Unaudited)

2 messages

Taling M Taitano <tmtaitano@guamwaterworks.net>
To: "speakerblas@guamlegislature.gov" <speakerblas@guamlegislature.gov>

Tue, Feb 4, 2025 at 7:39 AM

From: sfcalumaya@guamwaterworks.org <sfcalumaya@guamwaterworks.org>
Sent: Monday, February 3, 2025 5:16 PM
Subject: RE: Guam Waterworks Authority - November-December 2024 Financial Reports (Unaudited)

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Please see attached GWA's financials for the months of November and December 2024 for submission.

Thank you and let me know if you have questions.

Thank You & Kindest Regards,

Shaine Calumaya

Finance-Accounting Division



Gloria B. Nelson Public Service Building
688 Route 15, Mangilao, Guam 96913
Tel: (671) 300-6882 | Fax: (671) 646-2594
Email: sfcalumaya@guamwaterworks.org

Doc Type: 38GL-25-0162
OFFICE OF THE SPEAKER
FRANK F. BLAS, JR.
Feb 4, 2025
Time: 7:39 AM
Received:

2 attachments

- Revenue and Expenditures Letter to Speaker - Nov-Dec 2024_signed.pdf**
1877K
- Revenue and Expenditures Report to Speaker - Nov-Dec 2024.xlsx**
28K

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>
To: Taling M Taitano <tmtaitano@guamwaterworks.net>

Tue, Feb 4, 2025 at 8:40 AM

Hafa Adâi,

Confirming receipt of your email and its attachments.

Si Yu'os Ma'âse'

Bernice Rivera

Administrative Assistant



Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Lihenslaturan Guahan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

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GUAM WATERWORKS AUTHORITY

Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913
P.O. Box 3010, Hagåtña, Guam 96932
Tel. No. (671) 300-6846/47 Fax No. (671) 648-3290

January 31, 2025

The Honorable Speaker Frank F. Blas Jr.
38th Guam Legislature
I Mina'trentai Ocho Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagtåña, Guam 96910

Dear Honorable Speaker Blas,

Pursuant to Public Law 37-125, Chapter XIII, Part II, Section 4, transmitted herewith is Guam Waterworks Authority's Revenues and Expenditures Report for the period ending November 30, 2024 and December 31, 2024. In addition, we are transmitting the Travel Expense Report for the First Quarter of FY2025.

Senseramente,

Taling M. Taitano, CPA, CGFM, CGMA
Chief Financial Officer

cc: Miguel C. Bordallo, P.E.,
General Manager



38GL-25-0162
Messages and Communications

RECEIVED
COMMITTEE ON RULES
February 5, 2025

12:34 p.m.
Colleen Chargualaf

GUAM WATERWORKS AUTHORITY
Statement of Operations and Retained Earnings
For the period ending November 30, 2024

	Month to Date	Year to Date
OPERATING REVENUES		
Water Revenues	7,874,329	15,205,175
Wastewater Revenues	4,394,843	8,894,629
Legislative Surcharge	373,799	731,330
Other Revenues	42,047	215,533
System Development Charge	79,646	243,864
Total Operating Revenues	12,764,663	25,290,531
OPERATING AND MAINTENANCE EXPENSES		
Water Purchases	840,729	1,567,192
Power Purchases	1,890,648	3,850,886
Total Utility Costs	<u>2,731,377</u>	<u>5,418,078</u>
Salaries and Wages	1,812,254	3,782,154
Pension and Benefits	798,561	1,644,995
Total Salaries and Benefits	<u>2,610,816</u>	<u>5,427,149</u>
Capitalized Labor and Benefits	(215,083)	(417,554)
Net Salaries and Benefits	<u>2,395,733</u>	<u>5,009,594</u>
Administrative and General Expenses		
Sludge removal	110,748	223,137
Chemicals	59,582	153,690
Materials & Supplies	116,277	225,523
Transportation	23,168	44,379
Communications	12,717	21,378
Insurance	154,434	308,868
Training & Travel	4,061	20,488
Advertising	1,000	325
Miscellaneous	100,231	210,836
Regulatory Expense	25,492	36,275
Total Administrative and General Expense	<u>607,710</u>	<u>1,244,898</u>
Depreciation Expense	<u>2,386,294</u>	<u>4,795,397</u>
Amortization of Regulatory Assets	<u>52,912</u>	<u>105,824</u>
Contractual Expense		
Audit & Computer Maintenance	170,606	267,665
Building rental	48,730	97,636
Equipment rental	4,177	4,177
Laboratory	99,890	105,202
Other	109,110	134,546
Total Contractual Expense	<u>432,513</u>	<u>609,227</u>
Retiree Supp. Annuities and health care costs	295,228	591,512
Contribution to Government of Guam	58,075	116,150
Total Retiree Benefits	<u>353,303</u>	<u>707,662</u>
Total Operating Expenses	8,959,842	17,890,681
Earnings (Loss) from Operations		
Interest Income - Bond Funds	659,524	1,364,453
Interest Income - Other Funds	302,024	634,846
Interest Income - SDC	11,256	19,831
Interest Expense - Bonds	(2,284,112)	(4,568,224)
Amortization of Discount, Premium and Issuance Costs	209,450	418,900
Total non-operating revenues (expenses)	<u>(1,101,858)</u>	<u>(2,130,194)</u>
Net Income (Loss) before capital contributions	2,702,964	5,269,656
Capital Contributions		
Grants from US Government	648,454	358,856
Grants from GovGuam & Others	51,266	17,192
Total Capital Contributions	<u>699,719</u>	<u>376,048</u>
Change in Net Assets	3,402,683	5,645,704

GUAM WATERWORKS AUTHORITY
Statement of Operations and Retained Earnings
For the period ending December 31, 2024

	Month to Date	Year to Date
OPERATING REVENUES		
Water Revenues	7,008,033	22,213,208
Wastewater Revenues	4,366,111	13,260,740
Legislative Surcharge	342,613	1,073,943
Other Revenues	39,528	255,061
System Development Charge	75,994	319,858
Total Operating Revenues	11,832,279	37,122,810
OPERATING AND MAINTENANCE EXPENSES		
Water Purchases	783,596	2,350,788
Power Purchases	1,913,208	5,764,094
Total Utility Costs	2,696,805	8,114,883
Salaries and Wages	1,877,917	5,660,070
Pension and Benefits	819,539	2,464,535
Total Salaries and Benefits	2,697,456	8,124,605
Capitalized Labor and Benefits	(161,000)	(578,554)
Net Salaries and Benefits	2,536,456	7,546,050
Administrative and General Expenses		
Sludge removal	109,651	332,788
Chemicals	100,377	254,066
Materials & Supplies	219,407	444,930
Transportation	28,430	72,809
Communications	12,502	33,881
Insurance	154,434	463,302
Training & Travel	18,902	39,389
Advertising	750	1,075
Miscellaneous	133,916	344,752
Regulatory Expense	12,599	48,874
Total Administrative and General Expense	790,967	2,035,866
Depreciation Expense	2,609,840	7,405,237
Amortization of Regulatory Assets	52,912	158,736
Contractual Expense		
Audit & Computer Maintenance	111,605	379,270
Building rental	48,730	146,366
Equipment rental	15,194	19,371
Laboratory	125,363	230,565
Other	90,319	224,865
Total Contractual Expense	391,211	1,000,438
Retiree Supp. Annuities and health care costs	363,306	954,818
Contribution to Government of Guam	58,075	174,225
Total Retiree Benefits	421,381	1,129,043
Total Operating Expenses	9,499,572	27,390,253
Earnings (Loss) from Operations		
Interest Income - Bond Funds	662,526	2,026,979
Interest Income - Other Funds	385,148	1,019,994
Interest Income - SDC	26,102	45,933
Interest Expense - Bonds	(2,284,112)	(6,852,336)
Amortization of Discount, Premium and Issuance Costs	209,450	628,350
Total non-operating revenues (expenses)	(1,000,886)	(3,131,080)
Net Income (Loss) before capital contributions	1,331,821	6,601,477
Capital Contributions		
Grants from US Government	70,000	428,856
Grants from GovGuam & Others	-	17,192
Total Capital Contributions	70,000	446,048
Change in Net Assets	1,401,821	7,047,525

Guam Waterworks Authority
FY2025 1st Quarter Travel

Name of Traveler	Fund Source	Purpose of Travel	Conference/Meeting Dates	Cost
Aguon, Edward	Revenue	Water Environment Federation's Technical Exhibition and Conference (WEFTEC) 2024	10/05/2024 - 10/09/2024	\$ 8,735.66
Duenas, Ryan-Cole	Revenue	Water Environment Federation's Technical Exhibition and Conference (WEFTEC) 2024	10/05/2024 - 10/09/2024	\$ 8,735.66
Bordallo, Miguel	Revenue	Water Environment Federation's Technical Exhibition and Conference (WEFTEC) 2024/Investment Meeting	10/05/2024 - 10/09/2024, 10/13/2024 - 10/17/2024	\$ 10,338.88
Taitano, Taling	Revenue	Investment Meeting	10/13/2024 - 10/17/2024	\$ 5,387.44
Santos, Francis	Revenue	Investment Meeting	10/13/2024 - 10/17/2024	\$ 5,287.68
Herrero, Jonathan	Revenue/EMI	Emergency Management Institute (EMI) Course E0105 - Public Information Basic	12/11/2024 - 12/13/2024	\$ 3,813.20
Taitano, Taling	Revenue	USEPA Meeting/Short Term Financing Proposals	12/11/2024 - 12/13/2024	\$ 4,423.00
Santos, Francis	Revenue	USEPA Meeting/Short Term Financing Proposals	12/11/2024 - 12/13/2024	\$ 4,451.32
Bordallo, Miguel	Revenue	USEPA Meeting/Short Term Financing Proposals (trip report forthcoming)	12/11/2024 - 12/13/2024	\$ 4,498.98
				<u>\$ 55,671.82</u>



GUAM WATERWORKS AUTHORITY
 “Better Water. Better Lives.”

Employee Name: EDWARD A. AGUON	Title/Unit Position: WW PUMPING STATION SUPERVISOR
Travel Date Begin: OCT. 3, 2024	Travel Date End: OCT.9, 2024
TA No.: 500-362	Travel Location: NEW ORLEANS

Trip Objective:

Attend WEFTEC 2024 conference to network with vendors for parts and equipment needed for operations. Learn issues that other municipalities had encountered and how they resolved those issues.

HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency’s responsibility. You may use an extra sheet if necessary.)

One of the workshops that I attended was Water and Wastewater Collaborative Delivery. The Speaker discuss about owners responsibilities and goals for their systems.

It’s about Strategy Checklist, preparations checklist and implementation checklist.

They mentioned that addressing these procurement activities will help the owners of the facilities move through a collaborative delivery procurement smoothly and efficiently.

We also discuss about Tools and collaboration Platforms.

To make good, timely decisions, project managers need quick and transparent access to project information, discussions, and insights. it was mentioned that it needs a document management system. Choosing a system to house and provide reliable access to the extensive documentation that is part of every collaborative delivery project is essential to supporting communication and the interaction required for successful collaboration.

We discuss about types of document management systems.

Document management systems should allow file sharing and collaboration and offer a secure platform for storing files and data. They mention that these document management systems range from small, standalone systems to largescale, customized systems that allow auditing and indexing, searching, and integrating with other systems. They mention the three category that described wide range data management systems and they are,

A server base system of the folders, which is manually managed.

An off-the-shelf document management system, such as share point.

File management systems created specifically for this purpose by third parties.

With that said the speaker mentioned that Regardless of the system, the system administrators or the owner or the collaborative delivery firm they must define and implement security protocols and regulatory check the system integrity. The contract should clearly define who owns the intellectual property stored in these systems during contract execution and when and how the documents are turned over to the owners as the project reaches completion.

The last highlight of the conference was being able to tour around the expo hall and meet with different vendors and discuss about their products.

Some of the vendors that I had to interact with was: Danua pumps, Electroscan sewer leak detection, Straub couplings, JCM fittings and fabrication repair clamps, Reid lifting (the Porta Gantry), Van-tech Rapite Valves, Actuators and accessories, and different types of level sensors pressure transducers that does not need maintenance cleaning so often. Also pipe Trecker (cctv), A-150 and A-200 pipe crawlers. Just to mention a few...



10/17/24

Traveler Signature and Date



GUAM WATERWORKS AUTHORITY
"Better Water. Better Lives."

Employee Name: Ryan-Cole C. Duenas	Title/Unit Position: Sewer Plant Operator I
Travel Date Begin: October 3, 2024	Travel Date End: October 11, 2024
TA No.:	Travel Location: New Orleans, Louisiana
Trip Objective: Attend the 2024 Water Environment Federation's Technical Exhibition and Conference (WEFTEC)	
HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency's responsibility. You may use an extra sheet if necessary.)	
<p>Attending the 2024 Water Environment Federation's Technical Exhibition and Conference (WEFTEC) in New Orleans, Louisiana offered numerous benefits for professionals in not only the water industry, but in related fields. It serves as a platform for international collaboration and exchange of ideas regarding global water and wastewater challenges. It is a valuable investment for individuals seeking to enhance their knowledge, expand their networks, and contribute to the future of water and wastewater management. The goals of WEFTEC are to promote knowledge sharing, advance technology, and support sustainability. As a first-time attendee, I found WEFTEC to be an enriching experience that offered invaluable insights and networking opportunities through both the workshops I attended and the various exhibition booths I visited.</p> <p>During the first two days upon arriving in New Orleans, I had the privilege of attending two pre-conference workshops. The first workshop I attended was on "Thickening Optimization." This workshop focused on several practical solutions to increase the thickening performance at wastewater treatment plants to include: producing and capturing thicker and better solids, reducing polymer consumption, removing enhanced biological phosphorus, and handling processes involving downstream solids. These, I learned, can significantly reduce the cost of operations and maintenance at wastewater treatment plants because operators are able to gain a better understanding of their machinery and equipment they operate. Additionally, the second workshop I attended was on "Aeration Control for Practitioners." There, I learned about the fundamentals of aeration in regards to the different types of aeration systems and control strategies or techniques to utilize at wastewater treatment facilities, along with identifying and resolving common issues related to aeration control. I was also able to review some case studies that highlighted successful aeration control implementations and their impact on performance and cost savings. Altogether, the workshops I attended were very informative and educational. I was able to gather more knowledge about wastewater treatment operations and maintenance.</p> <p>One of the key highlights of WEFTEC for me was the exhibition. As a Sewer Plant Operator, I was able to examine several state-of-the-art plant operation machineries, such as: pumps, motors, and pre-screening treatment equipment to name a few. Moreover, I found the exhibition to be a great networking opportunity for me. Through the several vendor booths I had visited, I was able to meet, gain insight from, and develop a professional relationship with an array of industry leaders and experts. Many vendors shared their knowledge and experience with me about their field of work, along with how their product(s) can optimize wastewater treatment operations. I also shared my knowledge and experience from working at Guam Waterworks Authority with them and had gathered valuable feedback that brought about new ideas and approaches that can be applied to treatment plant operations back home. In addition, the products and services that I was able to observe demonstrations of first-hand provided me with a better understanding of how these can be beneficial on Guam and possibly recommended for future use and purchase. All and all, not only did the exhibition allow me to meet others with similar interests and expertise, but it also allowed me to recognize the latest technologies and innovations that can improve wastewater plant operations.</p> <p>Attending WEFTEC for the first time was an amazing opportunity and experience for me to learn, grow, and network in my profession as a Sewer Plant Operator. Through the pre-conference workshops I attended, I gained a better understanding of how to improve thickening processes and aeration systems, which I can apply in my section and pass on to my counterparts. In addition, the highlight of my experience at WEFTEC was the exhibition hall where I was able to connect with multiple industry professionals, who had offered me guidance, mentorship, and insights in regards to wastewater treatment operations, which I'll never forget. Overall, attending WEFTEC has inspired and motivated me to continue to build a successful career in the water and wastewater industry. I am looking forward to attending WEFTEC again in the future, or even similar conferences, if given the opportunity.</p>	

 10/24/24
Traveler Signature and Date



GUAM WATERWORKS AUTHORITY

Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913

P.O. Box 3010, Hagåtña, Guam 96932

Tel. No. (671) 300-6846/47 Fax No. (671) 648-3290

Employee Name: Miguel C. Bordallo	Title/Unit Position: General Manager
Travel Date Begin: September 29, 2024	Travel Date End: October 20, 2024
TA No.:	Travel Location: New Orleans, LA and New York City, NY

Trip Objective:

1) Attend WEFTEC 2024 Wastewater conference for educational and technical sessions, and evaluation of equipment and technologies for PFAS treatment and operational requirements; and 2) participate in interviews, evaluation and selection of GWA Bond Underwriters for GEDA Procurement GEDA RFP 24-004

HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency's responsibility. You may use an extra sheet if necessary.)

1. Objectives Met (WEF):

- a. **Sunday, October 6th – Fundamentals of Collaborative Delivery:** Attended 8-hours of workshop training on collaborative delivery methods for capital projects specifically for the water/wastewater industry. The collaborative delivery methods the fastest form of project execution/delivery in the water sector – the workshop provided a full day of interactive training, case studies and discussion about the process of using collaborative delivery methods, including Construction Manager at Risk (CMAR), Progressive Design-Build, and Fixed-Price Design-Build, and how such methods can improve the likelihood of project success.
- b. **Monday, October 7th – attended four technical sessions to include 1) Opening General Session** to hear keynote speakers on the state of clean water initiatives, challenges and outlooks; **2) Decentralized Systems- wastewater management for small communities; 3) Water Policy Updates** from EPA and state regulators on PFAS in wastewater, cybersecurity and other topics; and **4) Reducing wet weather inflows using public and private I&I removal solutions** involving strategies and case studies for controlling I&I to reduce SSO events in wastewater collection systems. I also spent 3 hours walking the exposition hall to conduct preliminary review of equipment, new technology and services for wastewater collection and treatment, and specific research on PFAS-related treatment technologies that might be applicable to GWA.
- c. **Tuesday, October 8th – attended four technical sessions to include 1) Advancing WW System Condition Assessment Program through Digital Technologies** which discussed the use of hydraulic modelling, smart sewer manhole covers and other digital innovations to assess WW collection systems; **2) New Utility Leadership Challenges** which discussed workforce development, soft skills and networking for recruitment and retention; **3) PFAS in WW- next steps for utilities**, which included discussion and case studies for initiatives for PFAS removal in ww treatment through aeration, upstream source identification and removal, and community outreach/communication strategies; and **4) Tour of Allonia Surface-Air Foam Fractionation (SAFF) technology for PFAS treatment** – on-site tour of mobile/modular treatment system, including detailed discussion of system and processes, including destruction technologies available to eliminate PFAS waste streams.
- d. **Wednesday, October 9th – attended three technical sessions to include 1) Revolutionizing Septic to Sewer Conversions; 2) International Cutting-edge Solutions for Smart Water Management; and 3) Coastal Water Management – Strategies to eliminate ocean discharges**, which focused on case studies in coastal communities where engineered wetlands were used to eliminate ocean discharges and maximize beneficial water reuse – directly applicable to replacement of the Hagatna WWTP. I also spent 2-hours on the exposition floor researching technologies and speaking to vendors about products and systems applicable for Partial Consent Decree work and PFAS removal/destruction.



GUAM WATERWORKS AUTHORITY

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P.O. Box 3010, Hagåtña, Guam 96932

Tel. No. (671) 300-6846/47 Fax No. (671) 648-3290

2. **Objectives Met (Bond Underwriter Evaluation – NY):** Attended three days of interviews with eight (8) investment banking firms seeking to be GWA's bond underwriting team under GEDA RFP 24-004. These firms included:
- Wells Fargo
 - JP Morgan
 - RBC Capital Markets
 - Barclays
 - Bank of America
 - Ramirez & Co.
 - Morgan Stanley
 - Raymond James
- Participated in evaluation of all interviewed firms and provided input to selection process through scoring and ranking in accordance with the RFP selection criteria, under GEDA compliance personnel supervision.
3. **How did GWA benefit:**
- WEFTEC:** GWA benefitted through continued knowledge transfer, proactive research and technical interaction with regulators, industry experts and manufacturers/vendors on new regulations, industry standards and direction on clean water policies, effective practices and case studies on wastewater collection and treatment practices applicable to current and future GWA capital projects and O&M requirements. These interactions will result in improvement of GWA's operational capabilities (using products/services identified in technical sessions and expo hall research), regulatory compliance (using information from tech sessions and new products/technologies identified in expo hall research), and CIP execution (using knowledge gained through the 8-hour workshop on alternative project delivery methods applicable to GWA's CIP execution).
 - NY Bond Underwriter Interviews/Evaluation:** GWA benefitted through active participation in evaluation and selection of the best-qualified investment banking professionals who will assist GWA in the anticipated \$780M in bond-financing required for GWA's FY25-FY29 CIP program. GWA also benefitted by obtaining first-hand knowledge of each team's unique capabilities and suitability to work with GWA and its financial consultants in the near future on establishing a short-term financing program, even if not selected for the Underwriter role in this RFP.
4. **How this relates to GWA Responsibilities:** The activities, objectives and benefits described above are all directly related to improving GWA's operations and regulatory compliance by keeping abreast of new technologies, industry best-practices, and regulatory policy developments, as well as improving execution and cost efficiency of GWA's capital improvement program and regulatory compliance efforts, through facilitating and lowering the cost of debt-financing that is required for the significant infrastructure investment GWA must make over the next five-years and beyond.


2024.12.21
Traveler Signature and Date



GUAM WATERWORKS AUTHORITY
 “Better Water. Better Lives.”

Employee Name: Taling M Taitano	Title/Unit Position: Finance
Travel Date Begin: October 13, 2024	Travel Date End: November 4, 2024
TA No.: 500-366	Travel Location: New York
<p>Trip Objective: To select two underwriters for GWA bond financing.</p>	
<p>HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency’s responsibility. You may use an extra sheet if necessary.)</p> <p>On September 4, 2024, GEDA issued RFP 24-004 for Underwriting Services for GWA. Eight proposals were received on the September 24, 2024, due date. GEDA scheduled presentations from the firms who submitted proposals. The presentations were held on October 14 through October 16, 2024, at the Orrick Offices in New York City. The evaluation panel was able to ask questions during the presentations to better understand the proposals submitted.</p> <p>The evaluation panel consisted of myself, GWA General Manager Miguel Bordallo, CCU Vice Chair Francis Santos, BBMR Director Lestor Carlson, and GEDA Deputy Director Carlos Bordallo. Also present for the presentations were GEDA’s financial advisor as well as three staff from GEDA.</p> <p>After completion of the presentations, the proposals were given a score based on the criteria in the RFP. Scoring of the proposals were provided to the GEDA staff to determine the top two firms. The selections will be presented to the GEDA board for approval on October 24, 2024.</p> <p>Two underwriters will be selected, and contracts should be issued before the end of this calendar year.</p>	

Taitano 10/25/2024
Traveler Signature and Date



GUAM WATERWORKS AUTHORITY

Trip Report

Employee Name: Francis E. Santos	Title/Unit Position: CCU Commissioner
Travel Date Begin: 10/12/24	Travel Date End: 10/20/24
TA No.: 500-367	Travel Location: New York, NY

Trip Objective:

Objective of trip is to assist GWA select two underwriters for GWA bond financing.

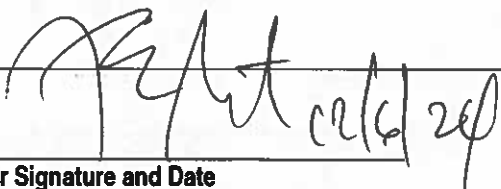
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The evaluation panel consisted of myself, GWA General Manager Miguel Bordallo, GWA Chief Finance Officer, Taling Taitano, BBMR Director Lestor Carlson, and GEDA Deputy Director Carlos Bordallo. Also present for the presentations were GEDA's financial advisor as well as three staff from GEDA.

After completion of the presentations, the proposals were given a score based on the criteria in the RFP. Scoring of the proposals were provided to the GEDA staff to determine the top two firms. The selections will be presented to the GEDA board for approval on October 24, 2024.

Two underwriters will be selected, and contracts should be issued before the end of this calendar year.


10/16/24

Traveler Signature and Date



GUAM WATERWORKS AUTHORITY

Trip Report

Employee Name: Jonathan Herrero 826	Title/Unit Position: Water Comms Dispatch Supervisor
Travel Date Begin: December 10, 2024	Travel Date End: December 15, 2024
TA No.: 500-369	Travel Location: Emmitsburg, Maryland

Trip Objective:

Complete the 3-day course and be certified in Public Information Basics from the Emergency Management Institute National Emergency Training Center.

HIGHLIGHTS:

The course introduced the role of the Public Information Officer in emergency management and provided basic information about the Integrated Public Alert and Warning System (IPAWS). Topics covered included: the role of the PIO; understanding social media; effective communications; preparing the community through outreach; and communication during an incident. The IPAWS topics covered system capabilities, preparing alerts and warning messages, and the protocol for writing common alert messages.

During the 3day training I participated in group activities and exercises that expanded my knowledge of a PIOs responsibilities and goals and the value of having one in place in a time of crisis. I was intrigued by the many skills that PIOs must acquire and develop to work day to day. I mean there was writing skills, interview skills, emergency communications, media relation at the scene, and to organizing and leading a local JIC. One can say that with the ever-growing advancements in technology and social media, a PIOs tool kit will never be lacking. The plethora of knowledge and experience the 2 instructors shared to the class was worth the 3days. Knowing what I knew before and gaining what I know now was so enriching to my career in Guam Waterworks.

I am excited to incorporate my new skills to enhance my section and build more confidence in my team. I was told once before that the Dispatch section are like mini PIOs. We deal with incoming and outgoing information from the public and agency. We send notices of any water related issues out to the media and we are the support to our field crew teams in times of emergencies. All of what we do in dispatch was related to the PIO training. Being selected to attend this training benefits Guam Waterworks by obtaining one more able body to assist in a greater capacity in emergency management. I look forward to other training opportunities and job positions to help better our agency and our Island.

A Public Information Officers Motto is to,
Get the RIGHT information, to the RIGHT people, at the RIGHT time, so they can make the RIGHT decisions.

 12/23/24
Traveler Signature and Date



GUAM WATERWORKS AUTHORITY
 “Better Water. Better Lives.”

Employee Name: Taling M Taitano	Title/Unit Position: Chief Financial Officer, Finance
Travel Date Begin: December 10, 2024	Travel Date End: December 18, 2024
TA No.: 500-371	Travel Location: San Francisco, California

Trip Objective:
 To select firms to assist with GWA short term construction financing program.

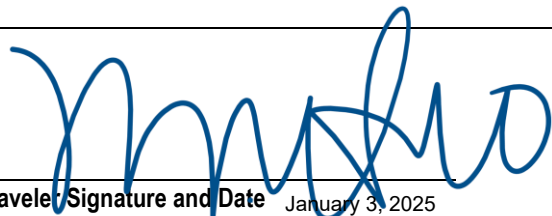
HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency’s responsibility. You may use an extra sheet if necessary.)

On December 11, 2024. CCU Vice Chair Francis Santos, GWA General Manager Miguel Bordallo, PE, and I met with a number of USEPA staff at their Hawthorne Street Office in San Francisco. The meeting was set up by Tom Konner. Updates on the status of various GWA projects were provided and USEPA also provided insights about ongoing programs.

Interviews of the firms who responded to Guam Economic Development Authority (GEDA) Request for Proposal for the Guam Waterworks Authority (GWA) Short Term Construction and Infrastructure Financing Program were held in San Francisco on December 12 – 13, 2024, in the Howard Street Orrick Offices. On November 21, 2024, in response to GEDA’s RFP 25-001 issued on October 31, 2024, seven firms submitted proposals.

The evaluation panel included CCU Vice Chair Francis Santos, GWA General Manager Miguel Bordallo, PE, BBMR Director Lester Carlson and GEDA Administrator Melanie Mendiola and me. Also at the presentations were GEDA’s financial advisor as well as two staff from GEDA. Firms provided presentations based on guidelines issued by GEDA and the panel was able to ask questions to better understand the proposals submitted. Four firms were selected. The recommendations will be presented to the GEDA board for their approval at their January 16th meeting.

The selection of the firms will allow GWA to continue to move forward with developing the short term construction financing program and ensure funding is available for critical infrastructure needs, particular those listed in the partial consent decree.



Traveler Signature and Date January 3, 2025



GUAM WATERWORKS AUTHORITY

Trip Report

Employee Name: Franics E. Santos	Title/Unit Position: Commissioner, CCU
Travel Date Begin: December 7, 2024	Travel Date End: December 16, 2024
TA No.: 500-372	Travel Location: San Francisco, CA

Trip Objective:
To select firms to assist with GWA short term construction financing program.

HIGHLIGHTS: (Minimum data contents: How was objective met; What was learned; How can GWA benefit from trip; How trip relates to Agency's responsibility. You may use an extra sheet if necessary.)

On December 11, 2024. CCU GWA General Manager Miguel Bordallo, PE, Chief Financial Officer, Taling Taitano, and I met with a number of USEPA staff at their Hawthorne Street Office in San Francisco. The meeting was set up by Tom Konner. Updates on the status of various GWA projects were provided and USEPA also provided insights about ongoing programs.

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Traveler Signature and Date

GUAM WATERWORKS AUTHORITY
Statement of Operations and Retained Earnings
For the period ending November 30, 2024

	Month to Date	Year to Date
OPERATING REVENUES		
Water Revenues	7,874,329	15,205,175
Wastewater Revenues	4,394,843	8,894,629
Legislative Surcharge	373,799	731,330
Other Revenues	42,047	215,533
System Development Charge	79,646	243,864
Total Operating Revenues	12,764,663	25,290,531
OPERATING AND MAINTENANCE EXPENSES		
Water Purchases	840,729	1,567,192
Power Purchases	1,890,648	3,850,886
Total Utility Costs	2,731,377	5,418,078
Salaries and Wages	1,812,254	3,782,154
Pension and Benefits	798,561	1,644,995
Total Salaries and Benefits	2,610,816	5,427,149
Capitalized Labor and Benefits	(215,083)	(417,554)
Net Salaries and Benefits	2,395,733	5,009,594
Administrative and General Expenses		
Sludge removal	110,748	223,137
Chemicals	59,582	153,690
Materials & Supplies	116,277	225,523
Transportation	23,168	44,379
Communications	12,717	21,378
Insurance	154,434	308,868
Training & Travel	4,061	20,488
Advertising	1,000	325
Miscellaneous	100,231	210,836
Regulatory Expense	25,492	36,275
Total Administrative and General Expense	607,710	1,244,898
Depreciation Expense	2,386,294	4,795,397
Amortization of Regulatory Assets	52,912	105,824
Contractual Expense		
Audit & Computer Maintenance	170,606	267,665
Building rental	48,730	97,636
Equipment rental	4,177	4,177
Laboratory	99,890	105,202
Other	109,110	134,546
Total Contractual Expense	432,513	609,227
Retiree Supp. Annuities and health care costs	295,228	591,512
Contribution to Government of Guam	58,075	116,150
Total Retiree Benefits	353,303	707,662
Total Operating Expenses	8,959,842	17,890,681
Earnings (Loss) from Operations	3,804,822	7,399,850
Interest Income - Bond Funds	659,524	1,364,453
Interest Income - Other Funds	302,024	634,846
Interest Income - SDC	11,256	19,831
Interest Expense - Bonds	(2,284,112)	(4,568,224)
Amortization of Discount, Premium and Issuance Costs	209,450	418,900
Total non-operating revenues (expenses)	(1,101,858)	(2,130,194)
Net Income (Loss) before capital contributions	2,702,964	5,269,656
Capital Contributions		
Grants from US Government	648,454	358,856
Grants from GovGuam & Others	51,266	17,192
Total Capital Contributions	699,719	376,048
Change in Net Assets	3,402,683	5,645,704

GUAM WATERWORKS AUTHORITY
Statement of Operations and Retained Earnings
For the period ending December 31, 2024

	<u>Month to Date</u>	<u>Year to Date</u>
OPERATING REVENUES		
Water Revenues	7,008,033	22,213,208
Wastewater Revenues	4,366,111	13,260,740
Legislative Surcharge	342,613	1,073,943
Other Revenues	39,528	255,061
System Development Charge	75,994	319,858
Total Operating Revenues	<u>11,832,279</u>	<u>37,122,810</u>
OPERATING AND MAINTENANCE EXPENSES		
Water Purchases	783,596	2,350,788
Power Purchases	1,913,208	5,764,094
Total Utility Costs	<u>2,696,805</u>	<u>8,114,883</u>
Salaries and Wages	1,877,917	5,660,070
Pension and Benefits	819,539	2,464,535
Total Salaries and Benefits	<u>2,697,456</u>	<u>8,124,605</u>
Capitalized Labor and Benefits	(161,000)	(578,554)
Net Salaries and Benefits	<u>2,536,456</u>	<u>7,546,050</u>
Administrative and General Expenses		
Sludge removal	109,651	332,788
Chemicals	100,377	254,066
Materials & Supplies	219,407	444,930
Transportation	28,430	72,809
Communications	12,502	33,881
Insurance	154,434	463,302
Training & Travel	18,902	39,389
Advertising	750	1,075
Miscellaneous	133,916	344,752
Regulatory Expense	12,599	48,874
Total Administrative and General Expense	<u>790,967</u>	<u>2,035,866</u>
Depreciation Expense	<u>2,609,840</u>	<u>7,405,237</u>
Amortization of Regulatory Assets	<u>52,912</u>	<u>158,736</u>
Contractual Expense		
Audit & Computer Maintenance	111,605	379,270
Building rental	48,730	146,366
Equipment rental	15,194	19,371
Laboratory	125,363	230,565
Other	90,319	224,865
Total Contractual Expense	<u>391,211</u>	<u>1,000,438</u>
Retiree Supp. Annuities and health care costs	363,306	954,818
Contribution to Government of Guam	58,075	174,225
Total Retiree Benefits	<u>421,381</u>	<u>1,129,043</u>
Total Operating Expenses	<u>9,499,572</u>	<u>27,390,253</u>
Earnings (Loss) from Operations	<u>2,332,708</u>	<u>9,732,557</u>
Interest Income - Bond Funds	662,526	2,026,979
Interest Income - Other Funds	385,148	1,019,994
Interest Income - SDC	26,102	45,933
Interest Expense - Bonds	(2,284,112)	(6,852,336)
Amortization of Discount, Premium and Issuance Costs	209,450	628,350
Total non-operating revenues (expenses)	<u>(1,000,886)</u>	<u>(3,131,080)</u>
Net Income (Loss) before capital contributions	<u>1,331,821</u>	<u>6,601,477</u>
Capital Contributions		
Grants from US Government	70,000	428,856
Grants from GovGuam & Others	-	17,192
Total Capital Contributions	<u>70,000</u>	<u>446,048</u>
Change in Net Assets	<u>1,401,821</u>	<u>7,047,525</u>